UNADOPTED

Pollock Pines Elementary School District
Regular Meeting of the Board of Trustees
September 11, 2018 6:00 PM
Emigrant Trail Educational Center
Professional Development Centre

Attendance Taken at 6:00 PM:

Present:
Dave Campbell
Tom Griffin
Susan McVey

Absent:
Michael Bird
Dennis Cullen

Updated Attendance:
Michael Bird was updated to present at: 6:45 PM

A. SPECIAL ORDER OF BUSINESS

B. OPENING

No public comments at this time.

   B.1. Pledge of Allegiance

   B.2. Adoption of the Agenda

   Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
   Absent Michael Bird
   Yes   Dave Campbell
   Absent Dennis Cullen
   Yes   Tom Griffin
   Yes   Susan McVey

C. PUBLIC COMMENT

No public comments at this time.
D. CONSENT AGENDA

Motion Passed:  Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes  Dave Campbell
Absent Dennis Cullen
Yes  Tom Griffin
Yes  Susan McVey

D.1. Approval of Minutes of the Regular Board Meeting of August 14, 2018

D.2. Approval of Contracts and Purchase Orders

D.2.a. Contracts

D.2.a.1. Approval of the 2018-2019 NPS/NPA Master Contract - AccessLanguage Connection

D.2.a.2. Approval of the 2018-2019 NPS/NPA Master Contract - NorCal Services for the Deaf and Hard of Hearing

D.2.a.3. Approval of the 2018-2019 NPS/NPA Master Contract - Summitview Academy

D.2.a.4. Approval of the 2018-2019 NPS/NPA Master Contract - Summitview Child & Family Services

D.2.a.5. Approval of the 2018-2019 NPS/NPA Master Contract - Sierra Child & Family Services

D.2.a.6. Approval of 2018-2019 Agreement for Contracted Services with School Steps, Inc

D.2.a.7. Approval of 2018-2019 MOU between EDCOE and Pollock Pines School District - Extended Day Program

D.2.b. Purchase Orders

D.3. Annual Report on Investments: In compliance with Government Code Section 53646 and Board Policy 3430, a Statement of Investments is submitted for review

D.4. Approval on Authorization to Operate School Connected Organizations AR 1230 - Pollock Pines Sports Booster Club
D.5. Approval on Authorization to Operate School Connected Organizations AR 1230 - Pinewood PTC

E. APPROVAL OF WARRANTS

Motion Passed: Passed with a motion by Tom Griffin and a second by Michael Bird.
Yes Michael Bird
Abstain Dave Campbell
Absent Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

F. PRESENTATIONS, HEARINGS, AND REPORTS


Public Hearing Started at 6:03 p.m.

Per Ms. Clark, CFO – nothing has changed.

Public Hearing Ended at 6:04 p.m.

F.2. Public Hearing: Textbooks and Instructional Materials

Public Hearing Started at 6:04 p.m.

Mr. Atkins went over the textbooks and instructional materials, the district is in compliance. Mr. Griffin asked about the weight of the textbooks and how successful is the district with that? Mr. Atkins responded with the Pinewood consumables are small booklets and Sierra Ridge has their information online as well.

Public Hearing Ended at 6:05 p.m.

G. CURRICULUM AND INSTRUCTION

G.1. LCAP Update

Mr. Atkins reported that the review is complete and EDCOE has been approved. He will be bringing the LCAP back in the Oct meeting and go over the changes that were made.

H. PERSONNEL

H.1. Approval of Resignation of Kristen Kiesel, PW Teacher, Effective June 30, 2018, 1.0 FTE - ACTION
Motion Passed: Passed with a motion by Dennis Cullen and a second by Tom Griffin.
Absent Michael Bird
Yes Dave Campbell
Absent Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

H.2. Approval of Resignation of Robyn Axline, SR Teacher, Effective August 9, 2018, 1.0 FTE - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes Dave Campbell
Absent Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

H.3. Approval of Employment of Tracie Butler - PW Paraprofessional-General Ed- 2.0 Hrs./Day and PW Yard Duty - 1.25 Hrs./Day, Effective August 16, 2018 - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes Dave Campbell
Absent Dennis Cullen
Yes Tom Griffin
Yes Susan McVey


Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes Dave Campbell
Absent Dennis Cullen
Yes Tom Griffin
Yes Susan McVey
H.5. Approval of Employment of Tyler McKenzie Harrell, PW Teacher, Effective August 13, 2018, 1.0 FTE - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes  Dave Campbell
Absent Dennis Cullen
Yes  Tom Griffin
Yes  Susan McVey

H.6. Approval of Employment of Melissa Nelson, Temporary PW Teacher, Effective August 13, 2018, 1.0 FTE - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes  Dave Campbell
Absent Dennis Cullen
Yes  Tom Griffin
Yes  Susan McVey

H.7. Approval of Employment of Cheri Van Gilder, SR Teacher, Effective August 29, 2018, 1.0 FTE - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes  Dave Campbell
Absent Dennis Cullen
Yes  Tom Griffin
Yes  Susan McVey

I. FINANCE AND BUSINESS

I.1. Discussion and Approval of 2017-2018 Report on Unaudited Actual Financial Data- ACTION

Ms. Clark went through the Unaudited Actual Financial Power-Point presentation.

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes  Dave Campbell
Absent Dennis Cullen
I.2. Approval of 2018-2019 Mandated Block Grant - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes Dave Campbell
Absent Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

I.3. Approval of the Annual Accounting for Developer Fees Report and Findings - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes Dave Campbell
Absent Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

I.4. Adoption of Resolution No. 2018-2019-03, Adoption of the Gann Limit - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes Dave Campbell
Absent Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

J. BOARD POLICIES AND ADMINISTRATION

J.1. Adoption of Resolution No. 2018-2019-04, regarding Availability of textbooks and instructional materials - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.
Absent Michael Bird
Yes Dave Campbell
Absent Dennis Cullen  
Yes  Tom Griffin  
Yes  Susan McVey

J.2. Second Reading and Approval on New, Amended, Deleted Board Policies, Administrative Regulations and Board Bylaws: July 2018 - ACTION

Motion Passed: Passed with a motion by Dave Campbell and a second by Tom Griffin.  
Absent Michael Bird  
Yes  Dave Campbell  
Absent Dennis Cullen  
Yes  Tom Griffin  
Yes  Susan McVey

K. STAFF REPORTS AND ANNOUNCEMENTS

The Principals and Transportation Director had submitted written reports of activities and programs at their sites.

K.1. Pinewood

Mrs. Little also reported on the following:  
- During the first few week, the new teachers are doing great. McKenzie Sullivan has done a great job! She is teaming with Lorrie Hargon and doing a fabulous job.  
- Melissa Nelson comes to us with lots of experience. She is doing a great job in the K/1 class.  
- Mrs. Little would like to publically thank those ladies for all their work.  
- Safety- PW had an impromptu fire drill that went well. The students did everything so quickly- two drills on the same day, great job.  
- Lockdown drill on the 25th.  
- A shout out to Stacy Barraque and how well the bus evacuation went. Thanks to Stacy for it going so smoothly.  
- Kindergarten numbers are down.

K.2. Sierra Ridge

Mr. Morgan also reported on the following:  
- The two vacancies have been filled at Sierra Ridge- Cheri Van Gilder and Jennifer McKay(coming to us with a PIP).  
- Gayla and Diane are fantastic! During the Open House, he couldn’t get their names out before parents/students were clapping and shouting.  
- SR beat Camino in the football game.  
- Interim IEP’s went well with Mrs. Little’s help. The 504 went well also. Thank you to Mrs. Little for her help and support.
• Student elections went well with the assistants of Eric Schlavin. Macy Little was the winner.
• Staff is doing a fantastic job with the transition.
• SR will have a fire drill on Thursday.
• Stacy Barraque and I worked together on a bus issue with some students.
• Gayla is doing a great job covering for Diane while she has been out.
• Our nurse is awesome.

K.3. Transportation
Mrs. Barraque also reported on the following:

• Bus evacuations went well- Mrs. Barraque also was able to make up a song to go with the arm movements.
• Had a great time with the students on the buses.
• Working with Shannon on bus issues, Stacy is taking care of it at the transportation level.
• Mrs. Barraque is recruiting for bus drivers.

L. SUPERINTENDENT'S REPORTS, ANNOUNCEMENTS, AND COMMUNICATIONS

Mr. Atkins reported on the following:
• Mr. Atkins welcomed Bethany McGaughhey, the new Pinewood Certificated Rep.
• The PW Modernization is going well. They are laying the floor down and it looks good. Today we went through the punch list items, the electrical, etc. They will take care of the little cosmetic stuff. Getting the price for the existing stairs to get new stairs put in. We will have stairs on both sides of the stage. The floor and the stage are the only things left besides the deep cleaning.
• Planning to have an Open House for the community at PW on October 11, 2018 from 6:00 p.m. - 7:30 p.m. This will be in conjunction with the PW Fall Festival.
• Ms. Clark worked out some needed concrete work that needed to be done in the courtyard. This will be completed in sections.
• There is a new fire inspection that is $391 per site.
• All the Educator effectiveness money is gone- working with the principals and Ms. Clark on Professional Development.
• Working with the Assistant Principal at Camino – they will be loaning us some saxophones.

M. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

M.1. Future Board Agenda Topics - No future Board topics.

M.2. Other Board Member Reports – No Board reports.


N. ADJOURNMENT

Meeting was adjourned at 7:10 p.m.

**Motion Passed:** Passed with a motion by Michael Bird and a second by Tom Griffin.

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<th>Yes</th>
<th>Michael Bird</th>
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<td>Yes</td>
<td>Dave Campbell</td>
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<td>Absent</td>
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<td>Tom Griffin</td>
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<td>Yes</td>
<td>Susan McVey</td>
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APPROVED:

_____________________________________
J. Dennis Cullen, President

Date: _October 9, 2018__________________

_____________________________________
Pat Atkins, Superintendent