Call to Order

The meeting was called to order at 6:00 p.m. by Board President, Dennis Cullen in the Professional Development Centre at the Emigrant Trail Educational Center.

Present:
Michael Bird
Dave Campbell
Dennis Cullen
Tom Griffin
Susan McVey

A. SPECIAL ORDER OF BUSINESS

B. OPENING

No public comments were made.

B.1. Pledge of Allegiance

B.2. Adoption of the Agenda

Motion Passed: Passed with a motion by Susan McVey and a second by Michael Bird.

Yes   Michael Bird
Yes   Dave Campbell
Yes   Dennis Cullen
Yes   Tom Griffin
Yes   Susan McVey

C. PUBLIC COMMENT

No public comments were made.
D. CONSENT AGENDA

Motion Passed: Passed with a motion by Susan McVey and a second by Michael Bird.
Yes Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

D.1. Approval of Minutes of the Regular Board Meeting of October 9, 2018

D.2. Approval of Tuesday, December 11, 2018 as the date of the Board's Annual Organizational Meeting (in conjunction with the Regular Meeting)

D.3. Approval of Contracts and Purchase Orders

D.3.a. Purchase Orders

D.3.b. Contracts

D.3.b.1. Approval of District Agreement for Induction Participation 2018-2019 and MOU Between PPESD and EDCOE


D.3.b.3. Approval of 2018-2019 NPS/NPA Master Contract - Victoria Deasy

D.3.b.4. Approval of Individual Service Agreements for Nonpublic, nonsectarian School/Agency Services: Victoria Deasy

D.3.b.5. Approval of Joinder Agreement- Pollock Pines ESD and CORE Districts Data Use Agreement

D.3.b.6. Approval of Agreement from Sonja Biggs Educational Services, Inc., Agreement for Educational Services

D.4. Approval of Donation of $100.00 for Ms. Hargon's Classroom from Mr. & Mrs. Parker

D.5. Approval of Donation of $200.00 for Guitar Club from Mr. Griffin

D.6. Approval of Donation of $203.99 for PW Modernization Open House food from Otto Construction
D.7. Approval of Donation of $100.00 for Mrs. Gonter's Band Program from Mr. & Mrs. Parker

D.8. Approval of Quarterly Report on Investments: Pursuant to Government Code Section 53646, Senate Bill 564, and Board Policy 3430, quarterly investment reports for the El Dorado County Investment Portfolio for the quarter ending September 30, 2018, are hereby presented. The District's investment portfolio is in compliance with the District's investment policy.

E. APPROVAL OF WARRANTS

**Motion Passed:** Passed with a motion by Susan McVey and a second by Michael Bird.

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F. CURRICULUM AND INSTRUCTION

**F.1. Discussion of CA Dashboard Local Indicators and Parent Survey**

Parent Survey: Mr. Atkins went over the Parent Survey results. Last year hard copies of the survey were sent home. Parents returned the surveys back to the schools. The last page of the survey was a compile of the comments. Mr. Atkins asked if the Board had any questions, to let him know. Mrs. McVey asked if a text message or email could be sent to the parents notifying the parents along with a link to the survey.

Local Indicators: Mr. Atkins went through the Local Indicator report. Mr. Cullen asked about the second languages for the middle school. Mrs. Little responded that when she was at Sierra Ridge, they only had a couple of students that took advantage of the software. It is probably better to just have one or two choices for the students to pick instead of five different languages.

G. PERSONNEL

**G.1. Approval of Employment of Tracie Butler - Computer Lab Tech. - 4.0 Hrs./Day, Effective October 4, 2018 - ACTION**

**Motion Passed:** Passed with a motion by Susan McVey and a second by Michael Bird.

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G.2. Approval of Employment of MaryLou Adams- PW Temporary Paraprofessional: Special Education, 4.0 Hrs./Day, Effective October 24, 2018 - ACTION

**Motion Passed:** Passed with a motion by Susan McVey and a second by Michael Bird.
Yes  Michael Bird
Yes  Dave Campbell
Yes  Dennis Cullen
Yes  Tom Griffin
Yes  Susan McVey

G.3. Approval of Employment of Lenna Hutto- PW Temporary Paraprofessional: General Ed - 2.0 Hrs./Week, Effective October 15, 2018 - ACTION

**Motion Passed:** Passed with a motion by Susan McVey and a second by Michael Bird.
Yes  Michael Bird
Yes  Dave Campbell
Yes  Dennis Cullen
Yes  Tom Griffin
Yes  Susan McVey

G.4. Approval of Resignation of Tracie Butler - PW Paraprofessional: General Education - 2.0 Hrs./Day & Yard Duty 1.25 Hrs./day, Effective October 31, 2018 - ACTION

**Motion Passed:** Passed with a motion by Susan McVey and a second by Michael Bird.
Yes  Michael Bird
Yes  Dave Campbell
Yes  Dennis Cullen
Yes  Tom Griffin
Yes  Susan McVey
G.5. Approval of Resignation of Virginia Vanderpool - Bus Driver - 4.25 Hrs./daily, and PW Yard Duty 1.75 Hrs./daily, Effective December 28, 2018 - ACTION

Motion Passed: Passed with a motion by Susan McVey and a second by Michael Bird.

Yes Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

H. BOARD POLICIES AND ADMINISTRATION

H.1. First Reading of New, Amended, Deleted Board Policies, Administrative Regulations and Board Bylaws: October 2018

I. STAFF REPORTS AND ANNOUNCEMENTS

The Principals and Transportation Director had submitted written reports of activities and programs at their sites.

I.1. Pinewood Elementary

Mrs. Little also reported on the following:

- Attendance is stable- staying at 95.6 %. We are getting 4 more students (2 Kindy’s. Mrs. Little has been attending conferences this week with families that have missed 10-12 school days.
- Looking at having an attendance makeup day in January/March
- Mrs. Little followed up with the homework question that Mr. Griffin, Board member had last month. She asked the teachers and this is her report.
  - The 3rd-4th grade teachers responded with, “The students are taught the skills at school. They try to get the parents involved with their students education.
  - Normal homework is 10 minutes times your child’s school level.
  - No formal homework for Kindergarten students, but she has had parents asking for homework.
  - The 1st-2nd grade students get a weekly homework folder sent home. Always want the students to read every night.
  - The 3rd-4th grade students also have homework folders. The students get checked so that they can learn time management. We do not want homework to override what the families are doing at home.
I.2. Sierra Ridge Middle
Mr. Morgan also reported on the following:

- Topics explored in collaboration- the math apps that solve very complex problems.
- Attendance- with the outage on Thursday, many students were out on Friday as well.
- Site Council- Mr. Morgan is working with the Site Council on an Emergency Plan. Some of the issues that came up were painting lines for safety, guidelines for PDA.
- The Roman Day went really well. Normally they just have the chariot races, but Mrs. Bailey added 6-7 different stations that explained how the Romans built roads, etc. There were 10 parents that volunteered to help. Kat George has rallied to get more parents to volunteer.
- PBIS- focusing on Respectful
  - Will have Ben Circle come and do a school wide assembly on Bullying. He will be defining bullying and reporting a bully.
- Mr. Morgan has also been visiting classrooms and started the Interim Assessments with Mrs. Bailey.

I.3. Transportation

Mr. Cullen wanted to know about the Bus grants. Mr. Atkins said that we were on the list. There are only 3 grants going out. They brought two buses to try out. Mrs. Barraque drove them around.

J. SUPERINTENDENT'S REPORTS, ANNOUNCEMENTS, AND COMMUNICATIONS

Mr. Atkins reported on the following:

J.1. Pinewood Modernization Update

- We are still waiting for the shelves in the little storage room to come in. The project is close to being done. They have put in nice doorstops. Getting the drawings on the handle rails for going up to the stage. We need two on each side.
- Still coordinating the training on the floors and lighting for the M&O staff. The electrician will be doing the training on the lighting.
- The floor guy will be doing the training on the floors. We want to make sure that the custodians know how to clean the floors correctly so we do not ruin the floors.
- The final sign-off on the punch list will be happening soon. Mr. Jack Campbell has signed off on most of the items on his list.
J.2. PPESD Crowdfunding Procedure

- Mr. Atkins wanted to make sure that the district had a procedure and process for the teachers to use Crowd Fund and to make sure that it was tied to the district's mission and curriculum.
- Mr. Atkins went through both the procedure and the request form. If the request is not within the scope of the district mission/curriculum, it will be denied. With DonorsChoose.org, a teacher posts what they need/would like and people donate money towards the item. Once the money amount has been achieved, DonorsChoose sends the item out. No money is exchanged or handled with the teacher.
- Remove “conferred” and replace with “signature and approval”

K. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

K.1. Future Board Agenda Topics

- Mr. Cullen would like to bring back to the December Board meeting the retention numbers for the district.

K.2. Other Board Member Reports

- Mr. Bird reported on the latest training from the El Dorado County Sheriff.
- The Sexual Harassment training held last week at EDCOE went well.

L. ADJOURNMENT

Motion Passed: 7:32 pm Passed with a motion by Susan McVey and a second by Michael Bird.
Yes Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

Meeting was adjourned at 7:32 p.m.

APPROVED:

_______________________________________
J. Dennis Cullen, President

Date: December 11, 2018

_______________________________________
Pat Atkins, Superintendent