Pollock Pines Elementary School District
Regular Meeting of the Board of Trustees
March 13, 2018 6:00 PM
Emigrant Trail Educational Center
Professional Development Centre

Attendance Taken at 6:00 PM:

Present:
Dave Campbell
Dennis Cullen
Tom Griffin
Susan McVey

Absent:
Michael Bird

A. SPECIAL ORDER OF BUSINESS

B. OPENING

There were no comments.

B.1. Pledge of Allegiance

B.2. Adoption of the Agenda

Motion Passed:  Passed with a motion by Susan McVey and a second by Dave Campbell.
Absent Michael Bird
Yes  Dave Campbell
Yes  Dennis Cullen
Yes  Tom Griffin
Yes  Susan McVey

C. PUBLIC COMMENT

There were no public comments.

D. CONSENT AGENDA

Motion Passed:  Passed with a motion by Susan McVey and a second by Tom Griffin.
Absent Michael Bird
Yes  Dave Campbell
Yes  Dennis Cullen
Yes  Tom Griffin
Yes  Susan McVey
D.1. Approval of Minutes of the Board Workshop Minutes of February 24, 2018

D.2. Approval of Minutes of the Regular Board Meeting of February 13, 2018

D.3. Approval of Contracts and Purchase Orders

D.3.a. Contracts

D.3.a.1. Approval of Agreement Regarding Allocation of School Mitigation Fees with El Dorado Union High School District and Pollock Pines Elementary School District - July 1, 2018

D.3.a.2. Approval of Con App Part II 2017-2018 PPESD

D.3.b. Purchase Orders

D.4. Approval of 2017-2018 NPS/NPA Master Contract: Victoria Deasy

D.5. Approval of Individual Services Agreements for Nonpublic, nonsectarian School/Agency Services: Victoria Deasy, M.S.

E. APPROVAL OF WARRANTS

Motion Passed: Passed with a motion by Susan McVey and a second by Tom Griffin.
Absent Michael Bird
Abstain Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

F. FINANCE AND BUSINESS

Ms. Clark went through the Audit PowerPoint presentation.

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.
Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey
G. CURRICULUM AND INSTRUCTION

G.1. LCAP Update

Mr. Atkins gave an update on the LCAP. Mr. Atkins attended the Sierra Ridge School Site Council meeting and commended Mrs. Little on how she ran the meeting. Mr. Atkins explained the LCAP process to the parents that were at the meeting. The Site Council members worked on the Parent Survey questions that related to the 8 areas, making the survey more user friendly. They will be sending a hard copy home to get more feedback. They also would like to get more parents involved not only on the LCAP but in the school.

Mr. Atkins will be attending the Pinewood School Site Council meeting next month and doing the same with that parent group.

H. PERSONNEL

H.1. Approval of Resignation of Kevin Potter, Pinewood Elementary Principal, 1.0 FTE, effective June 30, 2018 (ACTION)

Motion Passed: Passed with a motion by Susan McVey and a second by Dave Campbell.

Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

I. BOARD POLICIES AND ADMINISTRATION

J. STAFF REPORTS AND ANNOUNCEMENTS

The Principals and Transportation Director had submitted written reports of activities and programs at their sites.

J.1. Pinewood Board Report

Mr. Potter also reported on the following:

- Professional Development- discussed what the staff have been working on – see handout.
- The parent classes – Love and Logic has begun, first class was tonight. The class will be running for 6 weeks. It has helped him with a student on the bench and as a parent. There was a need for childcare and they are providing it.
- Working on English/Language Arts curriculum that lines up with the LCAP
- Some of the teachers attended the Benchmark training at EDCOE with their peers from other schools. The training was successful.
PW had a full weekend of activates. Seven moms who make up the PTC have been doing an awesome job having fun activities for the students and parents. Friday we had 135 little girls and their dads attend the Daddy/Daughter dance, we have 175 girls that attend PW, so the attendance was great. On Saturday, we had the Mother/Son dance. The attendance was not as high as the Friday night activity but everyone had a great time.

J.2. Sierra Ridge Board Report

Mrs. Little also reported on the following:

- Mrs. Little commented that SR is getting ready for testing.
- Mrs. Little is working with the Special Ed team and fixing any discrepancies that the Technical Assistance Level 2 team have found. Mrs. Little is thankful for the people in the group and for EDCOE that are working with them. Other schools and districts do not have the support that we do. She is learning a lot about suspensions. She is grateful that she has the opportunity to work with this team of educators. One thing that Mrs. Little has learned in the process is that in small districts, one or two numbers really effect the data. In addition, when students are suspended at other schools and come to us, the suspensions come with them as well.
- Student Walkout is tomorrow, March 14- working with some kids to make sure they are safe. Not encouraging the walkout, but we have a spot for students to go at 10:00 for 17 minutes. The students are responsible to make up any lost work in the classroom. Students will be supervised in the safe spot.

J.3. Transportation Board Report

Mr. Cullen asked if the county changed their procedures or policy on plowing? Mr. Atkins will follow up on this question.

K. SUPERINTENDENT'S REPORTS, ANNOUNCEMENTS, AND COMMUNICATIONS

Mr. Atkins reported on the following:

- Mrs. Atkins reminded the Board that the Form 700 are due on March 19.
- A reminder to the Board that in May they will be presenting the Board Awards to two students.
- Board Site Lunches will be held in April. Invites will be sent out.
- Wellness Program- Becky Gutherz received a grant through CVT and will be starting a Wellness Program in the district. Mr. Atkins explained the program and gave each Board member a journal/calendar/handout.
- Mr. Atkins reported back on the Board Workshop items:
  - GATE- Mr. Atkins is reaching out to Placerville and Gold Trail. He will be touring the two sites with the Superintendents and then come back and report to the Board his findings.
○ Solar Energy- Still not a viable option at this time for our district. Ms. Clark did the research and found some not positive feedback in the areas from other sites. Recommending a vendor come in and do a presentation.
○ AED’s- Ms. Clark and Mr. Atkins went to a training at SIA on Defibrillators that was very informative. Congress passed a law that also covers the district – good Samaritan Act. SIA advised to go through a vendor that monitors and takes care of the product. SIA had a change of mind with defibrillators. We can bring back to the April Board meeting with more information.
○ Safety- Meeting with the Teacher Reps on Thursday to get their input on the staff’s feeling about safety.

L. BOARD MEMBERS’ REPORTS AND COMMUNICATIONS

L.1. Future Board Agenda Topics

No future Board Agenda Topics

L.2. Other Board Member Reports

Mr. Griffin reported on the following:
- Carolyn Carly Adams was awarded $1500 cash for her entry. She won first place out of 154 entries.
- SSDA Conference- the session on Safety was the best session Mr. Griffin has ever attended. He pasted out a handout that was given to them at the session.
- There is also a new gizmo that goes on the buses that the bus driver checks to make sure that no students are left behind on the buses. Mr. Atkins will follow up with Mrs. Barraque.
- Mr. Griffin expressed his gratitude for the award he received. He was very surprised.

A short recess was held at 7:10 p.m. prior to Closed session.

M. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

There were not public comments.

N. CLOSED SESSION

At 7:14 p.m., the Board moved into Closed Session.

N.1. Conference with labor negotiator (G.C. 54957.6) - Agency Negotiator: Pat Atkins

At 8:20 p.m., the Board returned to Open Session.
O. ACTIONS FROM CLOSED SESSION

There were no actions to report from Closed Session.

P. ADJOURNMENT

There being no further business, it was moved by Mrs. McVey, seconded by Mr. Campbell, to adjourn the meeting at 8:20 p.m. Motion unanimously carried.

**Motion Passed:**
Absent Michael Bird
Yes Dave Campbell
Yes Dennis Cullen
Yes Tom Griffin
Yes Susan McVey

APPROVED:

_____________________________________
J. Dennis Cullen, President

Date: _April 10, 2018_ ____________________________

_____________________________________
Pat Atkins, Superintendent