UNADOPTED

POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
February 11, 2014

Call to Order

The meeting was called to order at 6:33 p.m. by President Dennis Cullen in the Professional Development Centre at the Emigrant Trail Educational Centre.

Members Present

Dennis Cullen
Susan McVey
Michael Bird
Tom Griffin

Dave Campbell was absent

Adoption of Agenda

It was moved by Mrs. McVey, seconded by Mr. Griffin, to adopt the agenda. Motion unanimously carried.

AYES: Mr. Cullen, Mr. Bird, Mr. Griffin, Mrs. McVey

NOES: zero

ABSTAIN: zero

ABSENT: Mr. Campbell

Public Comment

There were no public comment.

Consent Agenda

It was moved by Mr. Griffin, seconded by Mrs. McVey, to approve the Consent Agenda. Motion unanimously carried.

AYES: Mr. Cullen, Mr. Bird, Mr. Griffin, Mrs. McVey

NOES: zero

ABSTAIN: zero

ABSENT: Mr. Campbell
1) Approval of Minutes of Regular Board Meeting of January 14, 2014


3) Approval of School Accountability Report Cards for Pinewood and Sierra Ridge reported 2012-2013 – One correction revised in the SARC for Sierra Ridge

4) Declaration of the following items as surplus and authorization for disposal:
   - U.S. Range Conventional Oven Model No. 901-22A; Serial No. PH111081A
   - Vectaire Double Stack Oven
   - Cres-Cor Multi-Purpose Hot Proof Cabinet, Model #121 PH-MP 1817

**Approval of Warrants**

It was moved by Mrs. McVey, seconded by Mr. Cullen, to approve the warrants. Motion carried with the following:

AYES: Mr. Bird, Mr. Griffin, Mrs. McVey

NOES: zero

ABSTAIN: zero

ABSENT: Mr. Campbell

**Finance and Business**

Mr. Martin discussed the District Bond/Facility Projects for the summer of 2014. The following will be completed in the summer before school starts:

- Emigrant Trail
  - Repair roof, upgrade gutters and add heated system
  - Repair damaged stucco
  - Repaint campus to keep stucco from falling
  - Alarm System- testing existing system and make repairs if needed

- Pinewood
  - Replace fire/intrusion alarm units and relay box
  - Replace roof, carpet, and add ADA ramp room 12
  - Seal and Stripe blacktop
  - Design of Multipurpose Room
• Sierra Ridge
  o Seal and Stripe blacktop
  o Design of Modernization Project
• Funding for Projects is from Deferred Maintenance Reserve

The Oversight Committee will be meeting in March to go over the Bond.

Curriculum and Instruction

LCAP Presentation: Mr. Monsma presented to the Board the Local Control Accountability Plan (LCAP) for the District. The plan will be setup for the next three years, but will be revisited yearly. It is in the planning stages at this time. In April (draft #1), May (draft #2), a Public Hearing in May – separate from Board Meeting and the final should be completed by June. The State Board had adopted a template that all districts have been using.

LCAP Timeline: Mr. Monsma discussed the LCAP timeline that was presented to the Board. Weekly updates to the Board will be in the Weekly Update the Mrs. Monsma sends out on Fridays to the Board.

Draft Academic School A draft of the Academic School Calendar for 2014-2015 was presented to the Board

Board Policies and Administration

Adoption of updated Board Policies, Administrative Regulations It was moved by Mrs. McVey, seconded by Mr. Bird to approve AR0420.4 and BP0500 – Motion carried with the following:

AYES: Mr. Bird, Mr. Griffin, Mrs. McVey

NOES: zero

ABSTAIN: zero

ABSENT: Mr. Campbell

Adoption of Board Policies, Board Policies, Administrative Regulations, And Exhibits It was moved by Mrs. McVey, seconded by Mr. Bird to approve BP 0420.41, E 0420.41, BP 0460, AR 0460, BP 3100 and AR 3100 – Motion carried the following:

AYES: Mr. Bird, Mr. Griffin, Mrs. McVey
Correspondence from Camino Union School District

A discussion was held concerning the correspondence from Camino Union School District Board email. Two Board Members agreed to go to the meeting with Mr. Monsma. The two Board Members will be: Mr. Griffin and Mr. Campbell.

Election - CSBA Delegate Assembly Representative

The Board came to the consensus to cast our district’s vote for the 2014 CSBA Delegate Assembly Election in support of Misty diVittorio as the representative from our region.

It was moved by Mrs. McVey, seconded by Mr. Griffin, to approve the CSBA Delegate Assembly Representative. Motion carried with the following:

AYES: Mr. Bird, Mr. Griffin, Mrs. McVey

NOES: zero

ABSTAIN: zero

ABSENT: Mr. Campbell

Staff Reports and Announcements

The Principals and Transportation Supervisor had submitted written reports of activities and programs at their sites.

In addition, Mr. Malicote reported:
- Kudos to Kim Little and her GATE students who have decided to pull together a 2nd issue of the newsletter.
- The California Distinguished School nomination has been taken to the next level- a school site is being planned.

Mr. Callaghan reported:
- Getting ready for the SMART Balance Assessment- the students are getting ready by using the computers. There is a learning curve, but the students are all doing well.

Mr. Martin reported from the Food Service Department:
- Overall, 1100 lunches have been served and 700 more breakfasts, have been served this past month.
- Sierra Ridge- has had more growth – 10-12 lunches per day.
- The two lines are going well with the students. The staff has mentioned that the students are in/out a lot quicker.

Mr. Monsma reported from the M&O Department:
- Pinewood- The new drinking fountain was backed up and poured over in the gym. The M&O staff was on top of it and fixed the situation.
- End of parking lot (overflow area) was pretty deep with water because the area was not draining.
- Sierra Ridge- The Science room had some water in the room.
- Level 2 drought is still in effect.
- Sierra Ridge- The video cameras are up and running. Surveillance signs will be posted throughout the school.
- Pinewood – Video cameras are in the process of being installed.
- The video cameras at Emigrant Trail and Transportation have all been installed.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Chelsea, Bethany and Mr. Monsma will be attending a conference next week.
- We are looking into getting the Agenda Online for Board how to use the product.
- All Board Policies are online. The 4000 series will be online in 2-3 weeks.
- LCAP session at SCOE on Tuesday, February 25th, if any of the Board Members would like to go, Mr. Monsma will arrange the registration and carpooling.

Board Members’ Reports and Communications

Future Board Agenda Topics
- No future board agenda topics were suggested.

Other Board Member Reports
- There were no other Board Member reports.
Closed Session

At the hour of 8:20 pm, Mr. Cullen concluded the open portion of the meeting, following a short recess, the Board reconvened in closed session regarding:

- Conference with Labor Negotiator (G.C. 54957.6)
  - Agency Negotiator: Kevin Monsma

Actions from Closed Session

The Board returned to open session at 8:55 p.m. The following information on the District Early Retirement Qualification was discussed.

District Early Retirement Qualifications:

To qualify for the early retirement incentive, the employee must have worked in the district for at least five (5) years and be over the age of 55 on June 30, 2014. Classified employees who have over 10 years of full time service in the district and who are over 60 years old must also agree to waive the classified retiree incentive program payment that totals $4,800 and is paid over a five year period. The district must have at least four retirees accept the incentive via a signed letter received at the district office by noon on March 31, 2014, stating that the employee will retire from the district no later than June 30, 2014.

The full amount of the retirement incentive will be distributed in July 2014 and consists of the following:

- $15,000 Base amount
- $750 for each completed year of service in the PPESD district
- This amount will be multiplied times the Full-Time Equivalent (FTE) status as of March 31, 2014

The employee will have the follow options for payout of the incentive:

- Cash payment to the employee (Taxable Event)
- Employer contribution to 403(b) or 457 plan
- Funds held by district to pay towards Medical, Dental, and Vision Insurance

It was moved by Mrs. McVey, seconded by Mr. Griffin to approve the “District Early Retirement Qualifications”, motion unanimously carried.
AYES: Mr. Bird, Mr. Griffin, Mrs. McVey, Mr. Cullen

NOES: zero

ABSTAIN: zero

ABSENT: Mr. Campbell

Adjournment

There being no further business, it was moved by Mr. Griffin, seconded by Mrs. McVey, to adjourn the meeting at 8:56 p.m. Motion unanimously carried.

AYES: Mr. Bird, Mr. Griffin, Mrs. McVey, Mr. Cullen

NOES: zero

ABSTAIN: zero

ABSENT: Mr. Campbell

Respectfully submitted,
Kevin Monsma
District Superintendent and Secretary to the Board

APPROVED:

_______________________
J. Dennis Cullen, President

DATE: _________________