Call to Order  
The meeting was called to order at 6:35 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present  
J. Dennis Cullen  
Michael Bird  
Dave Campbell  
Tom Griffin  
Susan McVey  

Adoption of Agenda  
It was moved by Mr. Campbell, seconded by Mrs. McVey, to adopt the agenda. Motion unanimously carried.

Public Comment  
There was no public comment.

Consent Agenda  
It was moved by Mr. Campbell, seconded by Mrs. McVey, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of the minutes of the Regular Board Meeting of October 11, 2011

2) Approval of the Quarterly Report on Investments for the quarter ending September 30, 2011, as presented

3) Approval of Tuesday, December 13, 2011, as the date of the Board’s Annual Organizational Meeting (in conjunction with the regular meeting)

Approval of Warrants  
It was moved by Mr. Griffin, seconded by Mrs. McVey, to approve the warrants. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).

Finance and Business

Approval - Contract with Antea USA, Inc.  
Chief Fiscal Officer Sean Martin reported the district is required by Federal regulation to submit a Spill Prevention, Control and Countermeasures Plan for the above ground storage tank and used oil storage containers located at the transportation yard. Although
oversight of this plan by a professional engineer is not required, it is preferred in order to ensure compliance.

It was moved by Mr. Bird, seconded by Mr. Campbell, to approve a contract with Antea USA, Inc. to Prepare Spill Prevention, Control, and Countermeasures Plan for Vehicle Maintenance Facility located at 2702 Amber Trail. Motion unanimously carried.

Adoption - Resolution 2011-2012-04

It was moved by Mr. Griffin, seconded by Mr. Campbell, to adopt Resolution 2011-2012-04, “Approving Submittal of Application for Funding Small School District and County Office of Education Bus Replacement Program Fiscal Year 2011-12.” Motion unanimously carried.

Curriculum and Instruction

Pinewood Program Improvement Plan

Superintendent Monsma reported that all four of the educators from outside the district who are members of the Pinewood Program Improvement Team met today with the members of Pinewood’s Program Improvement Leadership Team to work on updating Pinewood’s School Plan as part of the Program Improvement process. This updated plan will come before the board for approval in December.

Principal Brent Malicote outlined the four focus areas that will comprise Pinewood’s updated School Site Plan:

1) Fidelity to the core curriculum
2) Improvement of the daily schedule with a commitment to increasing time on task and creating larger uninterrupted blocks of time for ELA instruction
3) Common Assessments (both formative and summative)
4) Interventions for students not reaching proficiency and enrichment/acceleration for students that are advanced

These four focus areas are based on data from the Academic Program Survey completed by the members of Pinewood’s Program Improvement Leadership Team, feedback from the consultants’ two classroom walk-throughs, and student performance data.
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Staff Reports and Announcements

The Principals, M&O/Food Supervisor, and Transportation Supervisor had submitted written reports of activities and programs at their sites.

In addition, Sierra Ridge Principal Rich Callaghan reported that the first trimester report cards using the new online grading system will be printed and distributed later this week.

CFO Sean Martin reported that a new three-quarter ton pickup to replace the vehicle used for plowing snow at Pinewood has been located at a lower price than the used pickups we have found. This new vehicle, which has already been set up for a snowplow, will cost a total of $23,500 and will be purchased from the capital facilities fund.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Fall Band Concert – The Fall Band Concert will be held on Thursday, November 17, at 7:00 p.m., in the Sierra Ridge gym. Board members who wish to attend should RSVP to Principal Rich Callaghan.
- Community Awards Night – Our district will join six other community organizations from Pollock Pines and Camino at the Apple Mountain Golf Resort on Thursday, November 10, for the first Annual Community Awards Night. Our district will present awards to Ethel Harnden, Jay Miser, and Clint Spence.
- Parent-Teacher Conferences – Next week will be minimum days at Pinewood for parent-teacher conferences.
- Enrollment – Enrollment is currently 692: 377 at Pinewood and 315 at Sierra Ridge. This is down seven students from October.
- Bond Presentations – Thursday, November 10, Superintendent Monsma and CFO Martin will make a presentation regarding bonds at a meeting of the Joint Chambers of Commerce. On December 5, they will make a similar presentation at a meeting of the Taxpayers Association of El Dorado County.

Board Members’ Reports and Communications

Future Board Agenda Topics

No future Board agenda topics were suggested.
Other Board Member Reports

Michael Bird reported that he missed the last meeting of the El Dorado County School Boards Association (EDCSBA), as it occurred on the same night as the Community Forum at Pinewood. Information regarding future trainings for school board members offered by EDCSBA will be shared as soon as it is available.

Closed Session

At the hour of 7:05 p.m., President Cullen concluded the open portion of the meeting, and there was a short recess before the Board met in closed session at 7:12 p.m. regarding:

1. Conference with Legal Counsel; Anticipated Litigation: Significant exposure to litigation (one matter)

2. Conference with labor negotiator – Agency Negotiator: Kevin Monsma

Actions from Closed Session

The Board returned to open session at 8:35 p.m.

It was moved by Mr. Griffin, seconded by Mrs. McVey, to approve the offering of a retirement incentive to certificated teachers. Motion unanimously carried.

Adjournment

There being no further business, it was moved by Mr. Campbell, seconded by Mrs. McVey, to adjourn the meeting at 8:37 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and Secretary to the Board

APPROVED:

J. Dennis Cullen, President

DATE: _________________