Regular Board Meeting  
Board of Trustees  
August 13, 2013  

Call to Order  
The meeting was called to order at 6:30 p.m. by President Dennis Cullen in the Professional Development Centre at the Emigrant Trail Educational Center.

Members Present  
Dennis Cullen  
Dave Campbell  
Tom Griffin  
Susan McVey  

Michael Bird was absent.

Special Order of Business  
Due to additional information which came to the District for review after the Board Agenda had been published, the deletion of one agenda item was requested:  Item H.2, “Consideration of Request from Greg Head for Catastrophic Leave.”

Adoption of Agenda  
It was moved by Mr. Campbell, seconded by Mrs. McVey, to adopt the agenda as amended.  Motion unanimously carried.

Public Comment  
Speaking in his role as a 6th grade teacher, Steve Simpson thanked Superintendent Kevin Monsma and Board Member Michael Bird for acting as chaperones on the 6th Grade Point Reyes trip in June.

Board President Dennis Cullen presented a district five-year pin to Board Member Dave Campbell in recognition of his completion of five years of service as a member of the district’s Board of Trustees.

Consent Agenda  
It was moved by Mrs. McVey, seconded by Mr. Campbell, to approve the Consent Agenda.  Motion unanimously carried.

1) Approval of Minutes of the Regular Board Meeting of June 17, 2013  
2) Approval of Quarterly Report on Investments for the period ending June 30, 2013  
4) Review of Facility Inspection Program Reports for all district sites for the quarter ending June 30, 2013
5) Approval of revised 2013-2014 Silver Fork/Pollock Pines Food Support Services Agreement
6) Approval of renewal of Food Service Consulting Contract with Preferred Choice, July 1, 2013 – June 30, 2014
7) Acceptance of resignation of Sarah Petersen, Bus Driver, effective August 5, 2013
8) Approval of employment of Jennifer McKeand, Yard Duty Aide, 0.156 FTE (1.25 hrs/day), effective with the 2013-2014 school year
9) Approval of employment of Scott Bunce, Custodian, 0.500 FTE (4 hrs/day), effective August 1, 2013
10) Approval of employment of John Anderson, Mechanic, 1.000 FTE (8 hrs/day), effective August 5, 2013
11) Approval of 2013-2014 Shared Mechanic Agreements with Gold Oak Union School District and Pioneer Union School District
12) Approval of revised Classified Master Salary Schedule 2013-14 (Lead Mechanic Classification)
13) Declaration of the following items as surplus and authorization for disposal:
   • 1968 Chevy Pickup, License Number 45703
   • 1976 Dodge Flat Bed Truck, License Number 337629
   • Portable 23 (Sierra Ridge Campus)
   • HP Laser Printer, Serial #USEF218528 (acquired 01/01/1997; broken/unrepairable)

Approval of Warrants

It was moved by Mr. Griffin, seconded by Mrs. McVey, to approve the warrants. Motion carried with three Ayes, zero Noes, one Absent (Mr. Bird), and one Abstention (Mr. Campbell).

Finance and Business

Approval - Closure of Accounts at Umpqua Bank and Opening of Account at El Dorado Savings Bank

It was moved by Mrs. McVey, seconded by Mr. Campbell to approve the closure of Café and General Clearing Accounts at Umpqua Bank and the opening of a General Clearing Account at El Dorado Savings Bank. Motion unanimously carried.

Report - Effects of the Adopted State Budget on the District Budget

Chief Fiscal Officer Sean Martin reported that the Governor signed the 2013-14 Budget on June 27, and legislation which established the Local Control Funding Formula (LCFF) on July 1; however, key components of the new accountability structure will not be determined until the first quarter of 2014.
Mr. Martin outlined the specifics of the state budget that will affect our district including:

- The methods used to calculate the amount of the LCFF transition grant until the LCFF is fully funded
- Qualification requirements for supplemental grants and concentration grants
- K-3 Class Size Adjustment grant requirements
- Funding for the Targeted Instructional Improvement Grant (TIIG) and Home-to-School Transportation
- Common Core Implementation Grant Funding
- The allocation of Proposition 39 funds

Based on current estimates, the district does not qualify for the concentration grant; however, with the base LCFF grant, supplemental grant, and class-size reduction grant, the district will receive approximately $140,000 more than calculated in the adopted budget based on the traditional Revenue Limit method. The district will also receive a one-time allocation of approximately $130,000 for Common Core implementation and a one-time allocation of $250,000 in Proposition 39 funds to be paid over five years with the receipt of the first $100,000 this year.

Curriculum

Approval - District Instructional Action Plan

Superintendent Kevin Monsma presented a draft of the Board District Instructional Goals and Instructional Action Plan 2013-15. The plan includes specific District Overall Achievement Goals to increase achievement for all students and close the achievement gaps/acceleration and the following three focus areas:

- Focus Area I: Increase Achievement for All Students and Close the Achievement Gaps
- Focus Area II: Create a Powerful Collaborative Model Based on Continuous Inquiry and Professional Learning Communities
- Focus Area III: Operational Goals that Support the Core Instructional Commitment

Each Focus Area includes key goals and district-wide action steps to achieve those goals. Focus Area I also includes a two-year Common Core State Standards Implementation Plan.

The plan also outlines monitoring strategies for the development of a district-wide plan for monitoring progress throughout the academic year and steps for the development of a district-wide Assessment Calendar.
At the conclusion of Superintendent Monsma’s presentation, it was moved by Mrs. McVey, seconded by Mr. Campbell, to approve the Board Goals and Instructional Action Plan 2013-15. Motion unanimously carried.

**Personnel**

**Approval - Assignment of Richard Armstrong III**

It was moved by Mr. Campbell, seconded by Mrs. McVey to approve the assignment of Richard Armstrong III to teach physical education pursuant to Education Code Section 44258.3 for the 2013-2014 school year. Motion unanimously carried.

**Staff Reports and Announcements**

Mr. Martin reported that information about the updated menus at Pinewood and Sierra Ridge will be sent to parents. At Pinewood’s Falcon Café, students will be able to choose from two entrees every day, and students at the Sierra Ridge Wolverine Grill will have the opportunity to choose from four entrees: a deli sandwich made with fresh bread baked at the school daily, two types of pizza, and a hot entree. All meals at both sites meet all nutrition requirements.

Parents will also receive information about the ability to make lunch payments online using the system, mySchoolBucks.com. With this system, parents will also be able to see what students have bought and if desired, receive email reminders when their child’s account balance drops below a parental present limit.

Mr. Malicote reported that kindergarten enrollment is up at Pinewood to 73 with an additional ten transitional kindergartners enrolled. Class sizes are at 25-26 in Grades 1-2, 23 in Grade 3, and 27 in Grade 4. There are three classes at each grade level except 3rd grade which has four classes.

Mr. Monsma reported that the M&O site teams are taking a lot of pride in the appearance of their campuses. When the school year begins, site leads will be working 6:00 a.m. – 2:30 p.m.; custodians will work from 11:00 a.m. – 7:30 p.m., and the district lead will work from 7:00 a.m. – 3:30 p.m. M&O staff will meet once a month.

The online work order system which allows tracking of jobs is now in use; however, more training is needed.
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A new mower which is faster and has a zero turn radius has been ordered. The M&O uniform shirts are scheduled to be delivered on August 21.

Mr. Martin reported that the installation of the VOIP system is underway. The primary site phone numbers will remain the same. The system being installed uses the County Office of Education’s equipment which is saving the district a lot of money.

Facilities updates include:
- Security cameras will be installed in the district by mid-September; monitors will be in the office areas.
- The fencing at Sierra Ridge is almost complete. When it is finished, there will be a single entry to the campus.
- The stamped concrete at Pinewood has been completed.
- Picnic tables, benches, and umbrellas for the Pinewood campus have arrived.
- New garbage cans have been ordered for each site.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Staff Development Day – It was a good day. There was a lot of good feedback and comments from staff.
- First Day of School – Sean, Kevin M, and the Pinewood M&O staff will help with traffic control at Pinewood the first day of school; Kevin V will help to monitor the area at Sierra Ridge where the crosswalk was removed.

Board Members’ Reports and Communications

Future Board Meeting Topics
No future board meeting topics were suggested.

Other Board Members Reports
There were no other board member reports.

Closed Session

At the hour of 7:30 p.m., President Cullen concluded the open portion of the meeting, and following a short recess, the Board reconvened in closed session for a conference with agency labor negotiator Kevin Monsma.
Actions from Closed Session

At the hour of 7:50 p.m., the board reconvened into open session. There were no actions from closed session.

Adjournment

There being no further business, it was moved by Mr. Campbell, seconded by Mrs. McVey, to adjourn the meeting at 7:51 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

______________________
J. Dennis Cullen, President

DATE: _________________