Regular Board Meeting  
Board of Trustees  
October 9, 2012  

Call to Order  
The meeting was called to order at 6:32 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.  

Members Present  
Dennis Cullen  
Michael Bird  
Dave Campbell  
Tom Griffin  
Susan McVey  

Adoption of Agenda  
It was moved by Mrs. McVey, seconded by Mr. Campbell, to adopt the agenda. Motion unanimously carried.  

Public Comment  
Steve Simpson, Pollock Pines Teachers Association Vice President and Sierra Ridge representative, spoke on behalf of Sierra Ridge fifth grade teachers requesting that, in the event Sierra Ridge portable classrooms are not usable, any and every alternative be considered before moving those students and staff to the Pinewood campus.  

Consent Agenda  
It was moved by Mrs. McVey, seconded by Mr. Bird, to approve the Consent Agenda. Motion unanimously carried.  

1) Approval of Minutes of the Regular Board Meeting of September 11, 2012, and the Special Board Meeting of September 29, 2012  

2) Review of Facility Inspection Program Report  

3) Certification of Williams Act Uniform Complaint Procedures Quarterly Report  

4) Declaration of Computer Server Asset #715, Serial XB331Z09PCA, acquired 08/11/2003, as surplus and authorization for disposal  

Approval of Warrants  
It was moved by Mr. Griffin, seconded by Mrs. McVey, to approve the warrants. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).
Presentations and Discussion

Public Hearing - Availability of Textbooks and Instructional Materials
The public hearing regarding the availability of textbooks and instructional materials in the district was opened by Mr. Cullen. Board members reviewed information regarding the district’s adopted standards-aligned textbooks and instructional materials in each subject and an inventory of the numbers of adopted standards-aligned textbooks and instructional materials available for each grade level along with current grade level enrollment numbers. The district is up-to-date on recent textbook adoptions with adequate textbooks for all students. There being no public input, Mr. Cullen closed the public hearing.

Field Act Compliance - During research for documents required to qualify sites for modernization funding, the absence of documents for some of our buildings relating to Field Act compliance certification from the Division of the State Architect was discovered. The Field Act, enacted in 1933 and set forth in Education Code 17280, generally provides that school buildings must be constructed in accordance with specified earthquake safety standards.

The process to obtain certification of compliance for most of these structures has begun; however, four of the older portables have not been included in this process, as the cost to obtain certification of compliance for them would be almost as much as the cost to replace them. These portables include Room P-10 at Pinewood and Rooms 21, 22, and 23 at Sierra Ridge. Since we do not have certification of compliance for these classrooms and have not initiated action to obtain it, they may not be used to house students and teachers.

Attorney Bill Wright has prepared a memo advising Board members of the liability for violations and requirements for compliance with the Field Act. Board members may be personally liable if they are aware of or should have been aware that a District school building used by students and teachers does not comply with the Field Act; however, no Board members shall be held personally liable so long as action has been initiated to comply with the Field Act.

After discussion, it was the general consensus of the Board to direct the Superintendent to meet with staff members to devise a plan to immediately move students from the portables for which the district will not pursue certification of compliance with the Field Act, with the option of using classrooms located at the Emigrant Trail Educational Center as necessary to house the Sierra Ridge students that must be moved. Plan details will be presented to the Board at the November meeting.
Finance and Business

Adoption - Resolution 2012-2013-04
It was moved by Mrs. McVey, seconded by Mr. Griffin, to adopt Resolution 2012-2013-04, “Resolution of the Board of Trustees of the Pollock Pines Elementary School District Entering Election Results into the Minutes and Certifying to the Board of Supervisors of El Dorado County All Proceedings in the June 5, 2012 General Obligation Bond Election.” Motion unanimously carried with five Ayes and zero Noes.

Adoption - Resolution 2012-2013-05
It was moved by Mr. Campbell, seconded by Mrs. McVey, to adopt Resolution 2012-2013-05, “A Resolution of the Pollock Pines Elementary School District Authorizing the Issuance of Pollock Pines Elementary School District (El Dorado County, California) Election of 2012 General Obligation Bonds, Series A.” Motion carried with five Ayes and zero Noes.

Update - Citizens’ Oversight Committee
Superintendent Monsma reported we are still in need of applications for the Citizens’ Oversight Committee to fill the category for a member who is active in a senior citizen’s organization. We will continue to recruit applications for this position with the intent of bringing the applications to the Board at its November meeting for the appointment of committee memberships.

Establishment - Measure K Project Priority List
Based on the work done at the Board Workshop on September 29, 2012, it was moved by Mr. Campbell, seconded by Mr. Griffin, to establish the Measure K project priority list as follows:

1. Upgrade Classroom Instructional Technology District-Wide
   - Technology would include a district-wide wireless system and Interactive Teacher Systems with student responders, slates, document cameras, and teacher laptops. Also included are software licensing, training, and warranty of equipment for a 3-5 year period.

2. Paving and Required Upgrades for Parking Lot for Sierra Ridge
   - Patch, replace, and repair road from county maintenance line to school site including the drop-off location and transportation yard. Update area to meet all code and safety requirements.

3. Realignment of Parking Lot and Drop-Off Area for Pinewood
   - Design and construct new drop-off area and entry to Pinewood campus that meets all code and safety requirements.

4. Pinewood Multipurpose Room Modernization
• Modernize Multipurpose Room at Pinewood to meet new safety and code requirements and improve energy efficiency and acoustics.

Board Policies and Administration

Adoption - Resolution 2012-2013-06
It was moved by Mrs. McVey, seconded by Mr. Bird, to adopt Resolution 2012-2013-06 attesting that the district possesses sufficient textbooks and instructional materials for each student as verified upon review of information regarding the district’s adopted standards-aligned textbooks and instructional materials in each subject and an inventory of the number of adopted standards-aligned textbooks and instructional materials available for each grade level along with current grade level enrollment numbers. Motion unanimously carried.

First Reading/Adoption - Board Bylaws and Exhibit 9270
It was moved by Mr. Griffin, seconded by Mr. Bird, to adopt Board Bylaws and Exhibit 9270, “Conflict of Interest,” with one reading. Motion unanimously carried.

Adoption - Resolution 2012-2013-07
It was moved by Mr. Griffin, seconded by Mrs. McVey, to adopt Resolution 2012-2013-07, “Adopting a Conflict of Interest Code.” Motion unanimously carried.

Adoption - Resolution 2012-2013-98
After review of information from the California Legislative Analyst’s Office and discussion, it was moved by Mr. Griffin, seconded by Mrs. McVey, to adopt Resolution 2012-2013-08, “Resolution to Support Schools & Local Public Safety Protection Act (Proposition 30).” Motion passed with three Ayes (Mr. Bird, Mr. Griffin, and Mrs. McVey) and two Abstentions (Mr. Campbell and Mr. Cullen).

Discussion - Consent Agenda and Warrants
After discussion and review of California School Board Association’s Board Bylaws 9322, Agenda/Meeting Materials, it was the unanimous consensus of the Board to include the following protocol as a second paragraph in the Consent Agenda section of the Bylaws which will be adopted by the Board:

“Board members shall try to clarify any questions they may have regarding the Consent Agenda or warrants by contacting district office personnel before the Board meeting.”

Personnel

Acceptance - Resignation of Leslie Roseli
It was moved by Mrs. McVey, seconded by Mr. Campbell, to accept the resignation of Leslie Roseli, Instructional Aide I, effective September 1, 2012. Motion unanimously carried.
Staff Reports and Announcements

The Pinewood Principal, M&O/Food Service Supervisor, and Transportation Supervisor had submitted written reports of activities and programs at their sites.

In addition, Mr. Callaghan stated that all the Sierra Ridge teachers and office staff members did a great job of keeping Sierra Ridge running smoothly during his recent absence due to illness. Eric Schlavin’s work in handling student issues as Teacher in Charge was excellent.

Mr. Malicote invited Board members to attend the PollockPallooza, Pinewood’s first music festival on Saturday, October 13, 1:00 – 4:00 p.m. The Cash Prophets, a Johnny Cash cover band, will provide entertainment. There will also be lots of food, a soda festival, a bounce house, face painting, and other fun activities.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Thank You – Thank you to Board Members for their hard work at the recent Workshop. Recognition is due to Sean Martin for his presentation which provided good information regarding our funding options and cash flow for the facility funding process.
- Classroom Technology Upgrade – We are working towards getting the classroom technology upgrades installed over the winter break.
- Enrollment – Current district enrollment is 692. Enrollment for CBEDS this year was 11 students less than last year’s CBEDS enrollment.
- Accountability Information – Pinewood missed safe harbor by three to four students and will be designated a Year 2 Program Improvement school. Supplemental Education Services will be offered to students from low-income families. Providers who have been approved by the State Board of Education and have signed contracts with the district will offer free tutoring services for eligible students. Parents of eligible students will be able to choose one of these providers to tutor their child(ren).
  API scores went up at both Pinewood and Sierra Ridge. The scores for both schools are above 800. New this year is the School Quality Snapshot which is available online to the public and displays a broad series of data that can be used to help inform district and school leaders, parents, and community members about the success of each school.
- Boys & Girls Club – There are 210 students enrolled in our Boys & Girls Club; 130 students were on site today.
• Site GATE Coordinators – Our two site GATE Coordinators are Barb Simpson and Rhiannon Bailey. Barb will serve Grades 3 and 4 at Pinewood; Rhiannon will serve Grades 5-8 at Sierra Ridge. They will begin testing new students within the next few weeks. Currently identified GATE students at Sierra Ridge will begin participation in a fine arts program on October 30. Students will be transported one day a week to the Fine Arts School located in the former Pollock Pines School for six, two-hour sessions of instruction in drawing and painting.

Board Members’ Reports and Communications

Future Board Agenda Topics
No future board agenda topics were suggested.

Other Board Member Reports
Mr. Bird reported he will be unable to attend the November board meeting as he will be traveling out of the state with his family.

Mr. Cullen reported he has been unable to secure reservations for board members who will be attending the CSBA Conference at the headquarters hotel at a rate commensurate with the conference housing rate.

Adjournment
There being no further business, it was moved by Mr. Campbell, seconded by Mr. Griffin, to adjourn the meeting at 8:50 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and Secretary to the Board

APPROVED:

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J. Dennis Cullen, President

DATE: ____________________