UNADOPTED

POLLOCK PINES SCHOOL DISTRICT

Regular Board Meeting
Board of Trustees
September 13, 2011

Call to Order   The meeting was called to order at 6:34 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present   Dennis Cullen
                 Michael Bird
                 Dave Campbell
                 Tom Griffin
                 Susan McVey

Adoption of Agenda   It was moved by Mr. Campbell, seconded by Mrs. McVey, to adopt the agenda. Motion unanimously carried.

Public Comment   There was no public comment.

Consent Agenda   It was moved by Mr. Griffin, seconded by Mr. Campbell, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of Minutes of the Regular Board Meeting of August 9, 2011, and the Special Board Meeting of August 27, 2011

2) Declaration of the following items as surplus and authorization for disposal:
   • Computer Server, acquired 08/05/2003, Serial SKCT7ZZY
   • Monitor, acquired 08/05/2003, Serial S88V7407

Approval of Warrants   It was moved by Mrs. McVey, seconded by Mr. Griffin, to approve the warrants. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).

Presentations and Hearings

Public Hearing - Recalculated 2010-2011 and Estimated 2011-2012 Appropriations Limit

Mr. Cullen opened the public hearing for the revised recalculated 2010-2011 and estimated 2011-2012 Appropriations Limit, known as the Gann Limit. It was noted that the district’s appropriations in 2010-2011 and those projected for this school year are within the Gann Limit. There being no public input, the hearing was closed.
Public Hearing - Availability of Textbooks and Instructional Materials

The public hearing regarding the availability of textbooks and instructional materials in the district was opened by Mr. Cullen. Board members reviewed information regarding the district’s adopted standards-aligned textbooks and instructional materials in each subject and an inventory of the numbers of adopted standards-aligned textbooks and instructional materials available for each grade level along with current grade level enrollment numbers. The district is up-to-date on recent textbook adoptions with adequate textbooks for all students. There being no public input, Mr. Cullen closed the public hearing.

Presentation - STAR Accountability Progress Report

Superintendent Monsma reported the district did not meet district-wide targets for Adequate Yearly Progress (AYP); however, it had some strong areas which need to be recognized. The Annual Measurable Objective target for English-language arts was met using the Safe Harbor Alternative Method with a 10% increase in the number of proficient and advanced students. The Socioeconomically Disadvantaged and Students with Disabilities groups are doing very well also. The district did not meet the federal AYP target in math; however, the state Academic Performance Index (API) goal was met. The English Learners group is struggling the most and will be an area of focus.

Sierra Ridge did not meet the 2011 AYP in the area of math, and Pinewood did not meet the 2011 AYP in the area of English-language arts. Because this is the second consecutive year Pinewood has not met the federal AYP target in this area, it has been identified as a Year 1 Program Improvement school.

Teachers will analyze data to determine where students are and focus on those students who need more assistance. In addition, changes will be made district-wide in instructional strategies and practices.

Finance and Business

Adoption - Resolution No. 2011-2012-02, “Adoption of the ‘Gann’ Limit.”

It was moved by Mr. Bird, seconded by Mr. Campbell, to adopt Resolution No. 2011-2012-02, “Adoption of the ‘Gann’ Limit.” Motion unanimously carried with five Ayes and zero Noes.

Review - Report on Investments

The Board reviewed the Report on Investments, as per Government Code Section 53646 and Board Policy No. 3430.
Chief Fiscal Officer Sean Martin reviewed with Board members the 2010-2011 Report of Unaudited Actual Financial Data which summarizes all the financial transactions of FY11. Some important items of note:

- ARRA funds were used to support Title I, Special Education, and Class Size Reduction (CSR) programs. The majority of expenses related to ARRA funds will be supported by the unrestricted general fund in 2011-12.
- Federal Jobs Bill funds were used to support the CSR programs. The remaining balance will be used in 2011-12.
- Cafeteria revenue exceeded expenditures by $19,000 with increased sales over last year.
- The Transportation Fund required a General Fund contribution of $73,341, and the Special Education Fund required a General Fund contribution of $131,512.
- Multiple projects were completed using developer fees.
- Capital Outlay funds were used to complete the fire hydrant project and purchase maintenance equipment.
- Enrollment is at 705, up six students from our projection.
- The state budget for 2011-12 is in limbo until December cash receipts are verified. Potential cuts, if triggered, are substantial (approximately $313,000), and all ongoing decisions for the district are on hold until determined.

CFO Martin reported that Developer Fees were used in 2010-11 to install the new computer lab at Sierra Ridge and perimeter fencing and gates at Pinewood. Developer Fees were also used for a technology upgrade: network printer/copiers/scanners. Refunds exceeded the collection of new Developer Fees in 2010-11, resulting in a negative net collection figure. In addition, all Developer Fees collected in past fiscal years have been expended. It was moved by Mr. Griffin, seconded by Mrs. McVey, to approve the annual accounting for Developer Fees Report and Findings. Motion unanimously carried.

It was moved by Mr. Griffin, seconded by Mr. Campbell, to adopt Resolution No. 2011-2012-03 attesting that the district possesses sufficient textbooks and instructional materials for each student as verified upon review of information regarding the district’s adopted standards-aligned textbooks and instructional materials in each subject and an inventory of the number of adopted standards-aligned textbooks and instructional materials available for each grade level along with current grade level enrollment numbers. Motion unanimously carried.
Adoption - It was moved by Mr. Campbell, seconded by Mr. Griffin, to adopt amended Board Policy and Administrative Regulation 5145.7, “Sexual Harassment.” Motion unanimously carried.

Adoption - It was moved by Mrs. McVey, seconded by Mr. Bird, to adopt Board Policy, Administrative Regulation, and Exhibit 6158, “Independent Study” (former Board Policy, Administrative Regulation, and Exhibit 6175). Motion unanimously carried.

Staff Reports and Announcements

The Principals, M&O/Food Service Supervisor, and Transportation Supervisor had submitted written reports of activities and programs at their sites.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- **Boatman Fundraiser** – Copies of the flier for the spaghetti dinner fundraiser for the Boatmans were distributed to Board members. The flier will also be posted on the district web site. Tickets are available to purchase at Pinewood or Sierra Ridge.

- **Program Improvement Letter** – Copies of the Program Improvement letter to Pinewood parents were distributed to Board members. This letter will be shared with Pinewood staff tomorrow and sent home with students on Thursday. The letter is based on a state template and has been reviewed by Vicki Barber.

- **CEDAPP** – The evening of Wednesday, September 7, CEDAPP recognized our district for our support of and participation in the Pollock Pines National Night Out. Trustee Bird was at the CEDAPP meeting to accept the recognition on behalf of the Board.

- **Boys & Girls Club** – The Boys & Girls Club at ET has the highest attendance of any Boys & Girls Club in the county. The Club currently occupies the entire D wing, and will soon also occupy a room in the C pod which will be used for their homework “Power Hour.”

Board Members’ Reports and Communications

**Future Board Agenda Topics**

A General Obligation Bond Measure will be a topic for a future board meeting.

**Other Board Member Reports**

There were no other Board member reports.
Closed Session

At the hour of 8:00 p.m., President Cullen concluded the open portion of the meeting and after a short recess, the Board reconvened in closed session regarding:

1. Government Code Section 54956.9: Conference with Legal Counsel; Anticipated Litigation; Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 (one matter)

2. Public Employment: Consideration of Request for Catastrophic Leave

Actions from Closed Session

At 8:40 p.m., the Board reconvened in open session. It was moved by Mrs. McVey, seconded by Mr. Bird, to approve a request for catastrophic leave for Rebekah Boatman. Motion unanimously carried.

Adjournment

There being no further business, it was moved by Mr. Campbell, seconded by Mrs. McVey, to adjourn the meeting at 8:42 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

J. Dennis Cullen, President

DATE: ___________________