Regular Board Meeting
Board of Trustees
June 21, 2011

Call to Order   The meeting was called to order at 6:48 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present  Dennis Cullen  
Michael Bird  
Dave Campbell  
Tom Griffin  
Susan McVey

Adoption of Agenda  It was moved by Mr. Campbell, seconded by Mrs. McVey, to adopt the agenda. Motion unanimously carried.

Public Comment  Leeann Stewart, Sierra Ridge teacher, thanked the board for the interactive projection system with speakers won by Mr. Campbell at the SSDA Annual Conference and installed in her classroom last week. It is a fantastic classroom tool and will be great for the kids.

Consent Agenda  It was moved by Mrs. McVey, seconded by Mr. Griffin, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of Minutes of the Regular Board Meeting of May 10, 2011

Approval of Warrants  It was moved by Mrs. McVey, seconded by Mr. Griffin, to approve the warrants. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).

Presentations and Hearings

Public Hearing - 2011-12 Budget   President Cullen opened the public hearing for the 2011-2012 budget. Chief Fiscal Officer Sean Martin reviewed with the Board the Governor’s revised May budget proposal and other issues:

- The May revise has flat funding from 2010-2011 to 2011-12.
- State revenues have increased, but education will see no new funds.
- The State budget is still balanced, based upon voter approved taxes.
- Tier III funds, which were fully flexed to support educational purposes in 2010-11, will continue to be fully flexed in 2011-12.
Mr. Martin reviewed with the Board revenue assumptions, ADA/enrollment assumptions, a summary of ADA, revenue limit detail, federal and state restricted programs and state flex accounts, revenue and expense changes from 2010-11 to 2011-12, expenditure assumptions, summaries of income and expenditures and other funds, ending fund balances, a budget summary, and multi-year projections. The projected 2011-2012 budget includes step and longevity increases; however, no salary settlement costs are included. The multi-year projection shows the district anticipates deficit spending in the unrestricted fund due to declining enrollment, the anticipated deficit revenue limit, and decreased restricted revenues. Through a combination of the District’s reserve accounts, including the extreme hardship and deferred maintenance flexibility, and adjustments to the current allocation of funding, the District will be able to meet its required reserves for all three years.

There being no further questions or comments, the public hearing was closed by President Cullen.

Finance and Business

Adoption - 2011-2012 Budget

It was moved by Mr. Griffin, seconded by Mr. Campbell, to adopt the 2011-2012 budget. Motion unanimously carried.

Approval - 2011-2012 Bus Fees

Superintendent Monsma reported that parents were notified about the proposed increase in transportation fees via a letter sent home with students and posted on the district website. There has been no response to the proposed increase.

It was moved by Mrs. McVey, seconded by Mr. Bird, to adopt the recommended increase in transportation fees, effective for the 2011-2012 school year: $150 round trip yearly rate per child, a maximum fee of $450 per family, and $1 for transportation one way on one day. Children will continue to be transported at no charge on snow days and to Boys & Girls Club from Pinewood. Motion unanimously carried.

Approval - Contract with Inland Business Systems

With the copy machine failing at Pinewood and the expiration of the lease approaching on the copier at Sierra Ridge, proposals for new copy machines were solicited from five different vendors. The proposal submitted by Inland Business Systems offers the lowest price per copy with a five-year maintenance contract and will provide a savings to the district over its current copy costs. The new machines will also provide the ability to scan, fax, and print documents directly from the district’s computers.
It was moved by Mr. Bird, seconded by Mr. Griffin, to approve the contract with Inland Business Systems. Motion unanimously carried.

Approval - Contract with JS West Propane

With the expiration of the district’s current propane contract, bids from the current vendor and two other vendors were solicited. The proposal for a three-year contract from JS West Propane would save the district between $3,000 - $5,000. In addition, JS West Propane will provide free tank maintenance and pipe repairs for the district and will offer propane to district employees at a reduced rate.

It was moved by Mr. Campbell, seconded by Mrs. McVey, to approve the contract with JS West Propane. Motion unanimously carried.

Adoption - Resolution No. 2010-2011-12

It was moved by Mr. Campbell, seconded by Mr. Bird, to adopt Resolution No. 2010-2011-12, “Resolution to Close Self Insurance Fund.” Motion unanimously carried.

Adoption - Resolution No. 2010-2011-13

It was moved by Mr. Campbell, seconded by Mrs. McVey, to adopt Resolution No. 2010-2011-13, “Establishing Fund Balance Policies as Required by GASB 54.” Motion unanimously carried.

Board Policies and Administration

Adoption - Resolution 2011-2012-01

It was moved by Mr. Campbell, seconded by Mrs. McVey, to adopt Resolution 2011-2012-01, authorizing the Superintendent, Clerk of the Board, and the Chief Fiscal Officer to sign orders of the Board. Motion unanimously carried.

Approval - 2011-2012 Consolidated Application Part I

Board Member Tom Griffin distributed copies of the document “Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools,” to fellow board members for their files. This document is the basis for the Constitutionally Protected Prayer Policy included in the Consolidated Application.

It was moved by Mr. Griffin, seconded by Mr. Campbell, to approve the 2011-2012 Consolidated Application Part I. Motion unanimously carried.

It was moved by Mrs. McVey, seconded by Mr. Griffin, to adopt the following items:

- Amended Board Policy 3100, “Budget”
- New Administrative Regulation 3460, “Financial Reports and Accountability”
Board Policy 1160, “Political Processes” (formerly “Responsibilities of the Board”)

“New Board Policy and Administrative Regulation 3513.3, “Tobacco-Free Schools”

Amended Board Policy and Administrative Regulation 3550, “Food Service/Child Nutrition Program”

Amended Board Policy and new Administrative Regulation 3551, “Food Service Operations/Cafeteria Fund”

Amended Board Policy and Administrative Regulation 3553, “Free and Reduced Price Meals”

Amended Board Policy 4061.2, “Personal Leaves”

Amended Board Policy 5131.62, “Tobacco”

Amended Board Policy and new Administrative Regulation 5144, “Discipline” (With the deletion of the following on Page (c) of the Administrative Regulation: “3. Teachers shall inform the principal of any recess restrictions they impose.”)

New Board Policy, Administrative Regulation, and Exhibits 6163.2, “Animals at School”

Amended Board Bylaw 9123, “Clerk”

New Board Bylaw 9140, “Board Representatives”

New Board Bylaw 9323.2, “Actions by the Board”

Motion unanimously carried.

After a short discussion, it was moved by Mr. Campbell, seconded by Mr. Bird, to change the beginning time of regularly scheduled board meetings from 6:45 p.m. to 6:30 p.m., effective with the regularly scheduled board meeting in August 2011. Motion unanimously carried.
Selection - Date for Board Workshop

It was the unanimous consensus of the Board to schedule a Board Workshop on Saturday, August 27, 2011, 9:00 a.m. – 12:00 N. The focus of this workshop will be school facilities and funding. Jon Isom from Isom Advisors Inc. will be present and both classified representatives and Pollock Pines Teachers Association representatives will also be invited to attend.

Staff Reports and Announcements

The Principals had submitted written reports of activities and programs at their sites.

In addition, Principal Ralph Haslam reported this is the last year that grant money will be available from First 5 El Dorado to provide funding for teachers for the Kindergarten Readiness Program. The Pinewood Parent Teacher Club has provided funding for the aides. The entire program costs approximately $3,500 - $4,000. It is an effective program that provides an opportunity for children to get ready for kindergarten. It also provides information for building kindergarten classes and some good PR for the district. If the program is to be continued next year, it will be necessary to find a new funding source.

Principal Rich Callaghan reported another successful graduation ceremony was held on June 3. He also stated that the recognition of Sierra Ridge as a 2011 California Distinguished School by the El Dorado County Office of Education and the State was very gratifying.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Rotary Fundraiser – The Pollock Pines-Camino Rotary Club will hold its third annual Chili Cook-Off fundraiser on Saturday, June 25, at the Rainbow Orchard in Camino. A team from the District Office will be participating in this event.
- National Night Out – Activities for the 2011 National Night Out will be hosted on the Pinewood School campus on August 2, 4:30 – 7:30 p.m. The District will be represented at the event. There will be a bus shuttle to the campus from the Pollock Pines Community Church parking lot; no parking will be available at Pinewood.
- Vacation – I will be out of the office on vacation from Friday, July 1, through Friday, July 8.
- The trainers for the new interactive projection system installed in Mrs. Stewart’s room were very good, and as a result of their instruction, Mrs. Stewart will be able to utilize the system in her classroom very effectively.
• Growlersburg Conservation Camp – The crew from Growlersburg Conservation Camp worked a couple of days on wildfire hazard reduction in the Pinewood arboretum earlier this month.

Board Members’ Reports and Communications

Future Board Agenda Topics
No additional future board agenda topics were suggested.

Other Board Member Reports
President Cullen shared a letter received from the education law firm of Fagen Friedman & Fulford congratulating Sierra Ridge Middle School for its recognition as a 2011 California Distinguished School.

Closed Session
At the hour of 8:50 p.m., Mr. Cullen concluded the open portion of the meeting and the Board met in closed session regarding:
• Public Employment
  – Classified

Actions from Closed Session
At 9:01 p.m., the Board reconvened into open session. It was moved by Mr. Campbell, seconded by Mrs. McVey, to approve an unpaid leave of absence for Leslie Roseli from May 13, 2011 to June 30, 2012. Motion unanimously carried.

Adjournment
There being no further business, it was moved by Mr. Campbell, seconded by Mrs. McVey, to adjourn the meeting at 9:04 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

______________________
J. Dennis Cullen, President

DATE: _________________