Regular Board Meeting
Board of Trustees
May 8, 2012

Call to Order The meeting was called to order at 6:31 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present Dennis Cullen
Michael Bird
Dave Campbell
Tom Griffin
Susan McVey

Adoption of Agenda It was moved by Mr. Griffin, seconded by Mrs. McVey, to adopt the agenda. Motion unanimously carried.

Public Comment There was no public comment.

Consent Agenda

It was moved by Mrs. McVey, seconded by Mr. Griffin, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of Minutes of the Regular Board Meeting of April 10, 2012

2) Approval of 2012-2013 Joint Transportation Supervisor Agreement with Gold Oak Union School District and Pioneer Union School District

3) Approval of 2012-2013 Agreement for Information Technology Support Services with Camino Union School District

4) Approval of Quarterly Report on Investments for period ending March 31, 2012

Approval of Warrants It was moved by Mrs. McVey, seconded by Mr. Bird, to approve the warrants. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).
It was the unanimous consensus of the Board to consider Item G.2, “Approval of CSBA Audit Service Agreement and Policy Online Option,” as the next order of business in order to accommodate guest Cindy Akin, CSBA Policy Consultant.

Cindy Akin, CSBA Policy Consultant, described two different services available to update our district’s board policies and post them online. The cost of a Policy Development Workshop plus GAMUT Online would be $5,130; the cost for a Policy Audit and subscriptions to Manual Maintenance and GAMUT Online would be $4,600. The cost for subsequent years for Policy Online services (Manual Maintenance and GAMUT Online) would be $3,850. The district currently subscribes to GAMUT Online which provides access to CSBA sample policies, regulations and bylaws, pertinent laws, and other resources at an annual cost of $1,500. Our district has been offered a hybrid of the Policy Audit and Manual Maintenance program which includes a more in-depth audit, no travel expenses, and no additional charges at $75 per hour.

Following Ms. Akin’s presentation, it was moved by Mr. Griffin, seconded by Mr. Campbell, to approve the CSBA Audit Agreement and Policy Online option. Motion unanimously carried.

Presentations, Hearings, and Reports

President Cullen opened the Public Hearing for Tier III State Categorical Flexibility. Reporting requirements for Tier III State Categorical Flexibility have changed. The public hearing for this option must be held at a regularly scheduled board meeting at least one month prior to adoption of the district’s budget, and the accounts which are to be closed must be clearly communicated.

CFO Sean Martin reviewed with Board members the 2012-13 estimated funds available for flexibility and the current designated purpose for the funds in each eligible categorical program. The following Tier III programs are proposed for closure:
- Math and Reading Professional Development
- Math and Reading Professional Development – EL
- Middle & High School Supplemental School Counseling
- Oral Health
- Peer Assistance and Review (PAR)
- Physical Education Teacher Incentive Grant
- Professional Development Block Grant
- School Safety and Violence Prevention
Special Ed Mandate Program
STAR Test Reporting
Statewide Student Identifier
Supplemental Hourly Funding
Targeted Instructional Improvement Grant (TIIG)

All flexed funds will be tracked internally and will be used to offset state cuts for unrestricted general fund educational purposes or allocated to the original categorical program purpose, as determined by the Board. Board action is required to accept Tier III flexibility and make available to the district the option to utilize the flexed funds as a means of mitigating revenue cuts and to maximize educational stability across all district programs.

Input from the public was invited; however, there were no comments or questions, and the Public Hearing was closed.

Finance and Business

Approval - Tier III State Categorical Flexibility

It was moved by Mr. Griffin, seconded by Mr. Campbell, to approve Tier III State Categorical Flexibility for 2012-2013 funds. Motion unanimously carried.

Selection and Approval - Bid for Bus Replacement

Two piggyback bids have been received for a new bus. One bid is from BusWest for a total of $166,305.92, and one is from A-Z Bus Inc. for a total of $160,790.50. The district’s grant from the Small School District and County Office of Education Bus Replacement Program, Fiscal Year 2011-12, is in the amount of $124,000. The difference between the grant amount and the purchase amount will be paid from the General Fund. The old bus can be sold; however, the resale value is very low.

It was moved by Mr. Griffin, seconded by Mrs. McVey, to accept the bid from A-Z Bus Inc. for a new bus in the amount of $160,790.50. Motion unanimously carried.

Adoption - Resolution 2011-2012-11

It was moved by Mrs. McVey, seconded by Mr. Campbell, to adopt Resolution 2011-2012-11, “Resolution of the Board of Trustees of the Pollock Pines Elementary School District Regarding Its Intention to Issue Tax-Exempt General Obligation Bonds.” Motion unanimously carried.

Curriculum

Adoption - English Language Arts

It was moved by Mr. Griffin, seconded by Mr. Campbell, to adopt the McGraw Hill California Treasures Program for English
Textbooks

Language Arts textbooks. Motion unanimously carried.

Board Policies and Administration

Adoption -

Resolution No.

2011-2012-10

It was moved by Mr. Campbell, seconded by Mrs. McVey, to adopt Resolution No. 2011-2012-10, delegating authority to the Superintendent to approve all necessary appropriation transfers in the year end closing process. Motion unanimously carried with five Ayes and zero Noes.

Discussion -

Ordinance 4972

Ordinance 4972, “Prohibition of Registered Sex Offenders from Entering County Parks, Schools and Other Areas Where Children Congregate,” was adopted by the County Board of Supervisors on February 14, 2012. This Ordinance creates complex situations for schools with parents on the list of Registered Sex Offenders. It will be the responsibility of the registered sex offender to procure waiver forms from the Sheriff’s Department to present to schools asking for exemption based on conditions specified on the form. Schools are not reporters. Waiver forms are school-specific. All waiver forms will be forwarded to the district office for consideration. Some school boards are requiring waiver requests to be approved by board action. Others are only requesting information on the number of waiver requests received and authorized. All registered sex offenders have been notified of the Ordinance 4972 requirements by the Sheriff’s office and/or District Attorney; however, enforcement of the Ordinance and Waiver requirements will not begin until the 2012-2013 school year.

Discussion -

Board Policy and Administrative Regulation

4141

Board members reviewed and discussed Board Policy and Administrative Regulation 4141, “Salary” (Personnel – Certificated). The Board Policy was last updated on July 24, 2001, at which time the maximum number of years allowed for placement of new certificated employees on the salary schedule was increased from five to ten years. It was concluded that no changes in the Board Policy are necessary at this time.

Personnel

It was moved by Mr. Campbell, seconded by Mr. Bird, to approve the following items:

Approval -

Employment of

Chelsea McClellan

Employment of Chelsea McClellan, Sierra Ridge Math Teacher, effective for the 2012-2013 school year

Approval -

Employment of

Rhiannon Webb

Employment of Rhiannon Webb, Sierra Ridge English Language Arts/History Teacher, effective for the 2012-2013 school year
Motion unanimously carried.

Staff Reports and Announcements

The Principals, Supervisor of Maintenance & Operations and Food Service, and Supervisor of Transportation had submitted written reports of activities and programs at their sites.

In addition, Mr. Malicote reported:
- Today, he and Mr. Monsma visited the 4th graders who are on their Coloma field trip.
- STAR testing has concluded at Pinewood with a 99% participation rate.
- Board members are invited to attend the dedication of the Pinewood Garden to Ralph Haslam on Friday, May 18.

Mr. Karnitz reported that final approval has been received for the California Forest Improvement Program.

Mrs. Barraque reported the Pollock Pines Pizza Factory has donated five pizzas which will be distributed as prizes to five students in a drawing which will include all of the students who earned awards for good behavior on the bus this year.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Enrollment – Current enrollment is 691 students, which is very close to our enrollment of 692 in November. There were 54 kindergartners enrolled at the end of April for next school year.
- Transitional Kindergarten – Pinewood Room 25 will be used as a combined transitional kindergarten/preschool classroom for next year. The County Office will provide the furniture, teacher, and two aides for the program. Our district will provide the room and curriculum at a cost of $6,000. Our district will not receive any ADA funds for the transitional kindergarten program, but it is hoped these students will return to our district for kindergarten the following year.
- Spelling Bee – The 32nd Annual Spelling Bee will be held this Friday, May 11.
- Administrative Professionals Lunch – The Administrative Professionals Lunch will be held at The Mandarin, Friday, May 11, at 1:00 p.m., following the Spelling Bee.
- Retirement Party – The Retirement Party will be held on Thursday, May 31, at 5:30 p.m., at the Apple Mountain Golf Resort.
• District Barbecue – The end-of-year district barbecue will be on June 1, at 1:00 p.m., with the site yet to be determined.
• Election Day – Tuesday, June 5, is election day, with the district’s bond measure on the ballot.
• Silver Fork Field Trip – I will be chaperoning Silver Fork students on a field trip to Asilomar and Natural Bridges State Beach on May 16-18.

Board Members’ Reports and Communications

Future Board Agenda Topics

No future board agenda topics were suggested.

Other Board Member Reports

Board member Susan McVey reported the Sports Boosters Club is inviting district students to attend a Sports Physical Night where there will be a physician and physician’s assistant at the Emigrant Trail Educational Center to perform sports physicals for students. This event will be held on June 12, 6:00 – 8:00 p.m.

Adjournment

There being no further business, it was moved by Mr. Griffin, seconded by Mr. Campbell, to adjourn the meeting at 7:54 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

______________________
J. Dennis Cullen, President

DATE: ________________