UNADOPTED

POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
December 13, 2011

Call to Order  The meeting was called to order at 6:30 p.m. by President Dennis
Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present  J. Dennis Cullen
Michael Bird
Dave Campbell
Tom Griffin
Susan McVey

Annual Organizational Meeting

Election - Board President  It was moved by Mr. Griffin, seconded by Mrs. McVey, to elect
Dennis Cullen as Board President. Motion unanimously carried.

Election - Board Clerk  It was moved by Mr. Cullen, seconded by Mr. Campbell, to
elect Susan McVey as Board Clerk. Motion unanimously carried.

Election - EDCSBA Representative  It was moved by Mrs. McVey, seconded by Mr. Cullen, to
elect Michael Bird as EDCSBA Representative. Motion
unanimously carried.

Determination - Date, Time, and Location of Regular Meetings in 2012  It was moved by Mr. Griffin, seconded by Mrs. McVey, to set the
date and time of the 2012 regular meetings of the Pollock Pines
School District Board of Trustees as the second Tuesday of the
month (with two exceptions: June 19, and no regular meeting
scheduled in July), at 6:30 p.m., in Room B-1, located on the
Emigrant Trail Educational Center campus. Motion unanimously
carried.

Adoption of Agenda  It was moved by Mr. Griffin, seconded by Mr. Campbell, to adopt
the agenda. Motion unanimously carried.

Public Comment  There was no public comment.

Consent Agenda  It was moved by Mr. Campbell, seconded by Mrs. McVey, to
approve the Consent Agenda. Motion unanimously carried.
1) Approval of the minutes of the Regular Board Meeting of November 8, 2011

2) Approval of Individual Services Agreements for Nonpublic, Nonsectarian School/Agency Services: Shining Star Children’s Therapy, Inc.

3) Review of Superintendent and School Site Administrators’ Affidavits declaring all credentialed employees properly credentialed for 2011-2012

4) Approval of request for authorization of operation of school-connected organization: Pinewood Parent Teacher Club

Approval of Warrants

It was moved by Mrs. McVey, seconded by Mr. Griffin, to approve the warrants. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).

Reports, Presentations, and Hearings

Public Hearing - General Waiver Request for Open Enrollment at Pinewood School

President Cullen opened the Public Hearing for the General Waiver Request for the Open Enrollment Program at Pinewood School. Superintendent Monsma stated that Pinewood has been identified by the California Department of Education as one of the 1,000 low-achieving schools in the state and placed on the list of Open Enrollment schools. Pinewood is one of five schools on this list with API scores over 800. Last year, waivers were granted to schools on the list with scores over 800. The Open Enrollment program is very similar to the Program Improvement piece regarding open enrollment. The intent of both programs is to help improve student academic achievement. Pinewood has complied with this requirement through the Program Improvement program, and both the Teachers Association and School Site Council have indicated they support the submission of this waiver.

President Cullen invited input from the public; however, there were no comments or questions, and the Public Hearing was closed.

Report - Cost of Pay Phones at Pinewood and Sierra Ridge

CFO Sean Martin reported that the district pays an annual fee of $900 each, or a total of $1,800 per year, for the pay phones located on the Pinewood and Sierra Ridge campuses. Phone records dating from 2006 indicate a combined total of 600-700 calls have been made from these two pay phones. Calls have been made to 9-1-1 from both sites during that time period. However, only two of the 9-1-1 calls made from the Pinewood campus and three of those
made from the Sierra Ridge campus lasted over 60 seconds. The number of all calls from both sites has diminished steadily each year, due to the increased prevalence of cell phones.

Report - District Support of After-School Programs

CFO Sean Martin presented an informational report regarding District support of after-school programs. His report included the cost and funding source for the Sports Program, Boys & Girls Club, after-school intervention programs at sites, the late bus for the after-school intervention programs, GATE, DC Club, and the Guitar Club.

Finance and Business

Adoption - Resolution 2011-2012-05

It was moved by Mrs. McVey, seconded by Mr. Campbell, to adopt Resolution 2011-2012-05, “Renewal of Eligibility for Participation in the State and Federal Surplus Property Program.” Motion unanimously carried with five Ayes and zero Noes.

Approval - Elimination of Pay Phone at Pinewood; Continued Support of Pay Phone at Sierra Ridge

After discussion, Board members agreed they are reluctant to eliminate the pay phone at Sierra Ridge, due to the isolated location of the campus; however, since Pinewood is located in a densely populated neighborhood, they have no safety concerns about the elimination of the pay phone located there. Inquiries will be made regarding the feasibility of eliminating the pay phone at Pinewood while continuing to support the pay phone at Sierra Ridge. If this is possible, it was the unanimous consensus of the Board to proceed with this action.

Acceptance - First Interim Report

Chief Fiscal Officer Sean Martin presented the First Interim Budget Report to the Board. He reviewed with the Board revenue assumptions, ADA/enrollment assumptions, a summary of ADA, revenue limit detail, federal and state restricted programs and state flex accounts, expenditure assumptions, changes and summaries of income and expenditures, summaries of other funds and the budget, updated Board reserves, and multi-year projections.

In addition, Mr. Martin reported the Governor announced today that trigger cuts will reduce education apportionments by $79.6 million, effective February 1, 2012. Additionally, home-to-school transportation will lose $248 million. These midyear cuts will result in a reduction of approximately $150,000 in ADA revenue limit funding and transportation funding for our district. In 2011-12, 2012-13, and 2013-14, the multi-year projection shows the district anticipates ongoing deficit spending in the unrestricted fund due to declining enrollment, the anticipated deficited revenue limit, and decreased restricted revenues. Through a combination
of the District’s reserve accounts, including the extreme hardship and deferred maintenance flexibility and adjustments to the current allocation of funding, the District will be able to meet its required reserves for all three years.

It was moved by Mrs. McVey, seconded by Mr. Griffin, to accept the First Interim Budget Report as presented. Motion unanimously carried.

Approval - School Facilities Consultant Agreement

CFO Martin explained that approval of this Agreement is the first step in the process to apply for funding assistance through the School Facility Program for the modernization of school facilities. The assistance is in the form of grants and requires a 40% local contribution. A district is eligible for grants when students are housed in permanent buildings 25 years old or older and portable classrooms 20 years old or older which have not been previously modernized with State funds. The grants are funded through the sale of bonds which have not been issued yet. We are hoping to complete the eligibility and application process in order to be placed on the unfunded list and be in line to receive funding for modernization when the next bonds are issued.

It was moved by Mr. Campbell, seconded by Mrs. McVey, to approve the School Facilities Consultant Agreement with Williams & Associates. Motion unanimously carried.

Adoption - Resolution 2011-2012-06

It was moved by Mr. Campbell, seconded by Mrs. McVey, to adopt Resolution 2011-2012-06, “Authorizing the Filing of Eligibility and Funding Documents for Modernization under the State School Facility Program.” Motion unanimously carried with five Ayes and zero Noes.

Curriculum and Instruction

Approval - Request for General Waiver for Open Enrollment Program

It was moved by Mr. Griffin, seconded by Mr. Campbell, to approve the Request for General Waiver for Open Enrollment Program. Motion unanimously carried.

Approval - The Single Plan for Student Achievement for Pinewood Elementary School

Principal Brent Malicote stated that the revision of The Single Plan for Student Achievement for Pinewood School is the result of a lot of work and collaboration among members of the staff, the School Site Council, and the Leadership Team established under the Program Improvement program. After discussion of some of the details of the plan, it was moved by Mr. Griffin, seconded by Mr. Campbell, to approve The Single Plan for Student Achievement for
Pinewood Elementary School as revised. Motion unanimously carried.

Staff Reports and Announcements

The Principals, Supervisor of Maintenance and Operations and Food Service, and Supervisor of Transportation had submitted written reports of activities and programs at their sites.

In addition, Mr. Malicote reported that a revised daily class schedule will be implemented as of January 3, 2012, as outlined in the first goal of The Single Plan for Student Achievement for Pinewood. A letter with information regarding the schedule changes will be sent home to parents tomorrow. This information will also be published in this week’s News Notes and on the Pinewood web site, the district web site, and Face book. In addition, a Connect-Ed call will be made reminding Pinewood parents of the schedule changes before students return on January 3, and bus drivers will remind Pinewood students they are to go directly to breakfast when they are dropped off on their first day back to school after the winter break.

Mr. Callaghan announced that two Sierra Ridge 8th grade students, Arianna Pizzuti and Shelby Rowen, have been selected to participate in the 2012 Capitol Honor Band.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Enrollment – Enrollment is currently at 686; 376 students at Pinewood and 310 students at Sierra Ridge. This is down six students from November.
- Teacher Returns – Rebekah Boatman is due back in the classroom on January 3. She has been trying to spend some time in the classroom in preparation for her return. We were very fortunate to have a very capable long-term substitute, Trever Crowson, in her absence.
- Staff Development Day – This Friday will be a Staff Development Day for teachers. Phil will be preparing food for lunch which was donated by our Food Service Consultant. The lunch break will begin at 11:30 a.m., and Board members are invited to attend.
- Voter Survey – Voter Survey calls have resulted in some calls to the District Office asking for clarification. Feedback from the survey will be available for the January Board meeting.
• Bond Presentations – Several meetings have been scheduled with various community leaders and organizations to present an overview of the school bond proposal and provide an opportunity for their feedback:
  ✓ January 2 – CEDAPP
  ✓ January 9 – County Supervisor Ray Nutting
  ✓ January 25 – Gold Ridge Forest Property Owner’s Association
    (Sean Martin will be taking the lead on this presentation as the Superintendent will be out of town.)
A presentation has already been made at the El Dorado County Taxpayers Association, and we are still trying to schedule a meeting with County Supervisor Norma Santiago. A letter was sent to staff members last Friday, asking for input on the areas in which they feel we need to focus as we look at improving our classrooms and facilities and providing additional support for our instructional programs.
• Compliment – Superintendent Monsma complimented the entire management team, the support staff, and teachers for their efforts in getting students home midday last Thursday due to the power outage. The Connect-Ed call to all student emergency contact numbers worked very well.
• Boys & Girls Club Heroes Night – The District has a table reserved with room for each of the Board members to attend the Boys & Girls Club Heroes Night at 5:00 p.m. on Saturday, January 14, at the El Dorado County Fairgrounds. Tickets for spouses to attend this fundraiser are $25 each.

Board Members’ Reports and Communications

Future Board Agenda Topics
No future board agenda topics were suggested.

Board Member Reports on CSBA Conference
Mr. Campbell reported on two workshops and one general session he attended at the CSBA Conference. One workshop was about bullying prevention. A school down south instituted a program which creates a “safe haven” area where students are invited to share lunch with other students and meet with them weekly or biweekly. A community within a community is created to prevent bullying and provide a positive school climate.

The second workshop was about the educational system in Finland and a comparison with our educational system. In Finland, preschool through college is paid for students through taxes, and educators are as highly thought of as doctors.
Salman Khan, founder and faculty of Khan Academy was the speaker at one of the general sessions. The Khan Academy is the fastest growing source for education on the internet. This internet tutoring program is a free education platform that includes videos, self-paced exercises, and assessments on an extensive variety of topics.

Mr. Bird reported that, as both a board member and educator, he tries to choose sessions that will relate to both areas. He is working towards looking beyond this year and establishing long term goals relating to technology and solar.

Mr. Cullen reported the workshops he attended related to legal updates regarding charter schools, changes in the Brown Act, etc. He also attended a workshop presented by Vicki Barber and Terena Mares regarding ways to help employees make better informed decisions when choosing and purchasing health insurance. Another workshop provided an overview of future trends for employee benefits. The topic at one of the table talks he attended concerned the impact of the California Voter Rights Act. Energy audit companies, companies involved with the bond process, and the solar industry were well represented this year.

Other Board Member Reports

There were no other Board member reports.

Closed Session

At the hour of 8:53 p.m., President Cullen concluded the open portion of the meeting, and there was a short recess before the Board met in closed session at 9:00 p.m. regarding:

- Conference with Legal Counsel; Anticipated Litigation: Significant exposure to litigation (one matter)

Actions from Closed Session

The Board returned to open session at 9:30 p.m.

There were no actions from closed session.
Adjournment

There being no further business, it was moved by Mr. Griffin, seconded by Mr. Bird, to adjourn the meeting at 9:32 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

______________________
J. Dennis Cullen, President

DATE: ________________