UNADOPTED

POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
March 12, 2013

Call to Order
The meeting was called to order at 6:30 p.m. by President Dennis Cullen in the Professional Development Centre at the Emigrant Trail Educational Center.

Members Present
Dennis Cullen
Michael Bird
Dave Campbell
Tom Griffin
Susan McVey

Special Order of Business
Due to additional information which came to the District for review after the Board Agenda had been published, three additions to the agenda were requested. It was moved by Mr. Griffin, seconded by Mrs. McVey, to add the following items to the agenda:

• Item H.3, “Acceptance of resignation from Steve Hirsch, Teacher, effective March 31, 2013”
• Item M.1, “Approval of Superintendent’s Contract”
• Item M.2, “Approval of Certificated Salary Schedule 2013-14 Stipend & Miscellaneous Payments”

The motion was unanimously carried.

Adoption of Agenda
It was moved by Mr. Griffin, seconded by Mrs. McVey, to adopt the agenda as amended. Motion unanimously carried.

Public Comment
Tammy Ingraham, parent of a former Sierra Ridge student, addressed the board regarding her concerns about bullying at Sierra Ridge Middle School.

Consent Agenda
It was moved by Mrs. McVey, seconded by Mr. Campbell, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of Minutes of the Regular Board Meeting on February 12, 2013

2) Approval of 2013-14 Food Support Services Agreement with Silver Fork Elementary School District
3) Approval of 2013-14 Administrative Services Agreement with Silver Fork Elementary School District

4) Approval of quarterly report on investments for the quarter ending December 31, 2012

5) Approval of 2013-2014 Agreement for County School Services to School Districts

6) Approval of 2012-2013 Operations Application, K-3 Class Size Reduction Program

**Approval of Warrants**

It was moved by Mr. Griffin, seconded by Mrs. McVey, to approve the warrants. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).

**Presentations**

**Presentation - Measure K Update**

Chief Fiscal Officer Sean Martin presented an overview of Measure K in which he outlined district actions taken to date and the current status of projects, reviewed details of the bond sale, and presented an analysis of the projects budget and recommendations.

Recommendations included:

- Allocation of funds from Capital Facilities, Developer Fees, and Extreme Hardship accounts to pay for cost of projects exceeding bond proceeds
- Moving forward with Pinewood Entry and Sierra Ridge Paving projects with completion date of summer 2013
- Inclusion of alternate project components in bid documents, and if cost is substantially lower in base bids and/or alternate bids so that total project cost does not go any higher, proceeding with alternate project components. Otherwise, eliminate alternate project components in final project scope.
- Use of Deferred Maintenance funds to pay for costs associated with closeout of old facilities projects with DSA
- Continuing to watch State Modernization Program and assessed values in district to maximize next bonding issuance and set timeline for future projects
- Allocation of funds from Extreme Hardship Account to complete VOIP/Intercom System throughout District

It was the unanimous consensus of the Board to move forward with the recommendations as presented.
Presentation - State of the School: Pinewood
Principal Brent Malicote and Leadership Team members Barbara Simpson and Joanie Brown presented an update of Pinewood’s Single Plan for Student Achievement. Each of the four school goals was reviewed, and the implementation strategies and evaluation processes were analyzed to identify the areas that have been successful and the areas that continue to present challenges. The report concluded with an outline of the plans for continuing to move forward in the next school year to meet the goals.

Presentation - State of the School: Sierra Ridge
Principal Rich Callaghan presented an update of Sierra Ridge’s Single Plan for Student Achievement. Each of the four school goals was reviewed, and the implementation strategies and evaluation processes were analyzed to identify the areas that have been successful and the areas that continue to present challenges. The report concluded with an outline of the proposed next steps for closing the achievement gap for English Learners and low SES student and an overview of the student programs currently active at Sierra Ridge.

Finance and Business
Acceptance - Second Interim Report
Chief Fiscal Officer Sean Martin presented the Second Interim Financial Report to the Board. Since the First Interim Report, revenues have been revised to reflect actual awards or funds received, expense items have been updated, and salary settlement costs have been included.

Deficit spending of $47,000 in the Cafeteria Account is recognized for this year with an ongoing deficit of $28,000 resulting from increased food costs to meet new nutritional guidelines, the availability of fewer commodities, and decreased student participation.

In 2012-13, 2013-14, and 2014-15, the multi-year projection shows the district anticipates ongoing deficit spending in the unrestricted fund due to declining enrollment, the deficited revenue limit, and decreased restricted revenues. Through a combination of the district’s reserve accounts, including the extreme hardship and deferred maintenance flexibility, and adjustments to the current allocation of funding, the district will be able to meet its required reserves for all three years.

It was moved by Mr. Campbell, seconded by Mrs. McVey, to accept the Second Interim Report as presented. Motion unanimously carried.
Approval - Public Disclosure of Salary Agreement
It was moved by Mrs. McVey, seconded by Mr. Bird, to approve the Public Disclosure of Salary Agreement. Motion unanimously carried.

Personnel
It was moved by Mr. Griffin, seconded by Mr. Campbell, to accept/approve the following personnel items:

Acceptance - Resignation of Sharon McGaughey, Teacher, effective March 1, 2013

Approval - Employment of Chantalle Shuck, Teacher, for the 2013-2014 school year

Acceptance - Resignation of Steve Hirsch, Teacher, effective March 31, 2013

Motion unanimously carried.

Staff Reports and Announcements
The Principals, M&O/Food Service Supervisor, and Transportation Supervisor had submitted written reports of activities and programs at their sites.

Superintendent’s Reports, Announcements, and Communications
The Superintendent had no reports, announcements, or communications.

Board Members’ Reports and Communications
No future board agenda topics were suggested.

Future Board Agenda Topics
President Cullen reported that he will probably not be able to attend the board meeting in April as he may be out of state.

Other Board Member Reports
At the hour of 10:15 p.m., Mr. Cullen concluded the open portion of the meeting, and the Board reconvened in closed session regarding:
Minutes – Regular Board Meeting
Page 5
March 12, 2013

- Conference with Labor Negotiator (G.C. 54957.6)
  - Kevin Monsma
- Public Employee Performance Evaluation
  - Superintendent

Actions from Closed Session

At 11:43 p.m., the Board reconvened into open session.

It was moved by Mr. Campbell, seconded by Mrs. McVey, to give Superintendent Monsma a positive evaluation and approve the extension of his contract for one year. Motion unanimously carried.

It was moved by Mrs. McVey, seconded by Mr. Campbell, to approve the Certificated Salary Schedule 2013-14 Stipend & Miscellaneous Payments. Motion unanimously carried.

Adjournment

There being no further business, it was moved by Mr. Campbell, seconded by Mr. Griffin, to adjourn the meeting at 11:44 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

J. Dennis Cullen, President

DATE: __________________