POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
August 10, 2010

Call to Order
The meeting was called to order at 6:50 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center. Mr. Cullen welcomed Kevin Monsma to his first board meeting as our district’s new superintendent.

Members Present
Dennis Cullen
Dave Campbell
Tom Griffin
Dean Smith
Cindy Stetler

Special Order of Business
Due to additional information which came to the District for review after the Board Agenda had been published, one addition to the agenda was requested: Item H.7, “Approval of request for unpaid leave of absence from Janet Sesak, CARE Paraprofessional at Pinewood, effective 8/11/10 – 10/11/10.”

Adoption of Agenda
It was moved by Mr. Campbell, seconded by Mr. Smith, to adopt the agenda as amended. Motion unanimously carried.

Approval of Minutes
It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve the Minutes of the Regular Board Meeting of June 15, 2010, the Special Board Meeting of June 22, 2010, the Special Board Meeting of July 13, 2010 (with the correction of one typographical error regarding the time the Board reconvened from closed session into open session), the Special Board Meeting of July 17, 2010, and the Special Board Meeting of July 29, 2010. Motion unanimously carried.

Public Comment
Holly Hague and Kaitlyn Strahlendorf provided information to the Board regarding the Teen Ambassador Program (TAP), a new community service program sponsored by the Community Economic Development Association of Pollock Pines (CEDAPP). The purpose of TAP is to provide volunteer help with projects that focus on a healthy and prosperous community.

Carol Abbanat, representative from the Pollock Pines-Camino Rotary Club, presented information regarding the Club’s fund
raiser event, “Evening in the Orchard.” The event will be held September 15, at Rainbow Orchards in Camino. Tickets are $40 per person with all proceeds used to provide dictionaries for all third grade students at Camino, Pinewood, and Silver Fork schools and to support the mini-grant program which provides funding for projects or programs designed to benefit local children. Additional event information and the grant application form are available on the Pollock Pines-Camino Rotary web site.

### Presentations, Hearings, and Discussion

**Introduction - New Teachers**

Diana Gonter, new music teacher, and Bethany McGaughey, new K-8 teacher, were introduced to Board members, who welcomed them to our district.

**Presentation - Pony Express Rider and Wagon Train Events**

Jeanne Harper, Executive Director of CEDAPP, requested that student projects for curriculum studies relating to the local historical Pony Express Rider and Wagon Train events be shared with CEDAPP for use as window decorations and displays in community shops to promote interest in the events and student recognition.

**Public Hearing - Tier III State Categorical Flexibility**

President Cullen opened the Public Hearing for Tier III State Categorical Flexibility. CFO Martin reviewed with Board members the 2010-11 estimated funds available for flexibility and the current designated purpose for the funds in each eligible categorical program. All flexed funds will be tracked internally and will be used to offset state cuts for unrestricted general fund educational purposes or allocated to the original categorical program purpose, as determined by the Board. Board action is required to accept Tier III flexibility and make available to the district the option to utilize the flexed funds as a means of mitigating revenue cuts and to maximize educational stability across all district programs. Input from the public was invited; however, there were no comments or questions, and the Public Hearing was closed.

### Finance and Business

**Approval - Tier III State Categorical Flexibility**

It was moved by Mr. Smith, seconded by Mr. Campbell, to approve Tier III State Categorical Flexibility for 2010-11 funds. Motion unanimously carried.

**Approval - Quarterly Report on Investments**

It was moved by Mr. Smith, seconded by Mrs. Stetler, to approve the Quarterly Report on Investments for the period ending June 30, 2010, as presented. Motion unanimously carried.
Board Policies and Administration

Adoption - Resolution 2010-2011-03
It was moved by Mrs. Stetler, seconded by Mr. Campbell, to adopt Resolution 2010-2011-03, authorizing the Superintendent, Clerk of the Board, and the Chief Fiscal Officer to sign orders of the Board. Motion unanimously carried.

Review - Conflict of Interest Code
In accordance with Government Code 87306.5, the Board reviewed the District’s Conflict of Interest Code. No action or changes were required.

Certification - Williams Act Uniform Complaint Procedures Quarterly Report
It was moved by Mr. Griffin, seconded by Mr. Campbell, to certify the Williams Act Uniform Complaint Procedures Quarterly Report for the period of April 1, 2010 – June 30, 2010. Motion unanimously carried.

Review - Facility Inspection Program Report
Board members reviewed the Facility Inspection Program Reports for all district sites.

Adoption - New Board Policy and Administrative Regulation 4113, “Assignment”
New Board Policy and Administrative Regulation 4113, “Assignment”

Approval - District Plan for the implementation of Board Policy 4113
District Plan for the implementation of Board Policy 4113

Personnel

Acceptance/Approval - Resignation/Employment of Susan Hinds
It was moved by Mr. Smith, seconded by Mr. Campbell, to accept the resignation of Susan Hinds, Instructional Aide II, 1.5 hours per day, effective August 10, 2010, and approve the temporary employment of Susan Hinds, Instructional Aide II, 6.0 hours per day, effective August 11, 2010. Motion unanimously carried.
Acceptance/Approval - It was moved by Mrs. Stetler, seconded by Mr. Smith, to accept the resignation of Theresa George, Instructional Aide I, 1.25 hours per day, effective August 10, 2010, and approve the employment of Theresa George, Instructional Aide II, 1.5 hours per day, effective August 11, 2010. Motion unanimously carried.

Acceptance - It was moved by Mr. Smith, seconded by Mr. Campbell, to accept the resignation of Robin Land Karnitz, Dispatch Clerk, 1.25 hours per day, effective July 1, 2010. Motion unanimously carried.

Approval - It was moved by Mr. Campbell, seconded by Mr. Smith, to approve the position description for Dispatcher/Substitute Bus Driver. Motion unanimously carried.

Approval - It was moved by Mr. Smith, seconded by Mr. Griffin, to approve the assignment of Richard Armstrong III to teach math pursuant to Education Code Section 44263 and to teach physical education pursuant to Education Code Section 44258.3 for the 2010-2011 school year. Motion unanimously carried.

Approval - It was moved by Mr. Smith, seconded by Mrs. Stetler, to approve the request for an unpaid leave of absence for Janet Sesak, CARE Paraprofessional, effective 8/11/10 – 10/11/10. Motion unanimously carried.

Staff Reports and Announcements

The Principals and M&O/Food Service Supervisor had submitted written reports of activities and programs at their sites.

In addition, Mr. Haslam reported that kindergarten enrollment is currently at 87. Fifteen students in Grades 1-4 have left the district; however, there are 28 new students to place.

Mr. Callaghan reported:
- There have been more new students enrolled at Sierra Ridge than the number of requests received for student records.
- The first collaborative in-service for Pinewood and Sierra Ridge staff held Monday was very successful.

Mr. Callaghan also expressed his appreciation to Susan McVey for coordinating with the Mountain Lake Medical Group to offer the second annual free sports physical night to our students on
Tuesday, August 17, 6:00 – 10:00 p.m. Last year’s event was an overwhelming success.

Mr. Martin reported on the latest update in district technology. Over the summer break, a districtwide uniform platform was installed to provide stability for all sites. All computers are now on the same domain network system. Every student will have an individual account from first through eighth grade. The district is now positioned for on line attendance and grades when money is available for funding.

Mr. Martin also reported that we will have six Smart Boards in classrooms by the end of the school year. Software for a typing program for students and the 2003 Word program has been installed districtwide.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- District Welcome – The last few days have been wonderful. The staff has been tremendous in helping me get acclimated.
- Kindergarten Round Up – Kudos on the Kindergarten Round Up. I rode the bus and visited Bethany McGaughey’s classroom. Parents were very impressed and are looking forward to the kindergarten year.
- Boo-Hoo Breakfast – Board members are invited to join me at the Boo-Hoo Breakfast for kindergarten parents at Pinewood School the morning of the first day of school, August 12.
- Parent Visits – Rich and I have already made one home visit to meet with a parent; we have another parent meeting scheduled for tomorrow.
- Thanks to Board Members – The time each Board member took to sit down and talk with me about the district is appreciated and will be very beneficial to me.
- Barbeque – The District Welcome-Back Barbeque will begin at 11:30 a.m. tomorrow, with introductions of new staff members and presentation of service pins at 12:15 p.m. All the food for this annual event will once again be generously donated by Jesus Santiago, our Preferred Choice Food Service Consultant.
- Notes and Cookies – Notes and cookies were delivered to each teacher’s classroom over the weekend.
- Transportation – Notes and cookies were delivered to transportation staff today. The transportation staff room has been repainted and looks great.
Sacramento Bee – I have had my first opportunity to talk with a reporter from the Sacramento Bee.

Staff Development Day – I enjoyed the Academic Vocabulary Training and time with the staff on the staff development day yesterday.

Board Members’ Reports and Communications

Future Board Meeting Topics

No future board meeting topics were suggested.

Other Board Member Reports

Mr. Griffin reported on the El Dorado County School Board Association (EDCSBA) meeting held June 30, 2010:

- The membership fee for EDCSBA has been waived for this year.
- EDCSBA is looking for ideas for board member workshops which would be helpful to school boards and districts. Suggestions can be submitted through Kevin.
- Vicki Barber talked about the detailed analysis of possible district consolidations which EDCOE staff has been working on for some time for consideration by district boards. This analysis is being prepared in direct response to the frequently asked questions of why there are so many districts in the county and whether money could be saved by consolidation. The analysis will probably be completed by early next year. Some of the criteria used to pair districts are numbers of district students, proximity of districts, union or non-union, and projected budgets for the next three years. Basic Aid districts will not be included. Although the main focus of the analysis is the saving of money, Mr. Griffin stated that a major part of the discussion which will follow has to include the culture in each district and whether a consolidation would improve student achievement.

- The Prospective Board Member Workshop was well-attended, relative to those held in the past. Sean Martin, Susan McVey, and Dennis Vanderpool were among the 12 people who participated.

Mr. Smith informed Superintendent Monsma that the Board strongly supports his participation in the California School Boards Association (CSBA) and the Small School Districts Association (SSDA) and attendance at each organization’s annual conference. Mr. Cullen also included the Association of California Schools Administrators (ACSA) organization.

Mr. Cullen inquired about the status of the district’s technology plan. Mr. Martin stated that it is submitted to the state every three years to meet funding requirements. It will not be due again until
2012-13; however, we would like to start writing the updated plan this year.

**Consent Agenda**

It was moved by Mr. Smith, seconded by Mrs. Stetler, to approve the Consent Agenda. Motion carried with three Ayes, zero Noes, and two Abstentions (Mr. Campbell and Mr. Griffin).

**Adjournment**

There being no further business, it was moved by Mr. Griffin, seconded by Mr. Campbell, to adjourn the meeting at 8:17 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

J. Dennis Cullen, President

DATE: ______________