UNADOPTED

SILVER FORK SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
December 13, 2017

Call to Order
The meeting was called to order at 4:59 p.m. by President Jim Ussery at Silver Fork School.

Members Present
James Ussery
Leslie Roach
Alison Stanton

Annual Organizational Meeting

Election - Board President
It was moved by Mr. Ussery seconded by Ms. Stanton, to elect Leslie Roach as Board President. Motion unanimously carried.

Election - Board Clerk
It was moved by Mr. Ussery, seconded by Ms. Roach, to elect Alison Stanton as Board Clerk. Motion unanimously carried.

Election - EDCSBA Representative
No election made.

Determination - Date, Time, and Location of Regular Meetings in 2017
It was moved by Ms. Roach, seconded by Ms. Stanton, to set the date and time of the 2018 Regular meetings of the Silver Fork Elementary School District Board of Trustees as the fourth Tuesday of the month (with the exception: June 13 ((9:30 a.m.), June 20, and December 12), at 4:00 p.m. at the Silver Fork School. Motion unanimously carried.

| Yes | Leslie Roach |
| Yes | Jim Ussery |
| Yes | Alison Stanton |

Adoption of Agenda
It was moved by Ms. Stanton, seconded by Mr. Ussery, to adopt the agenda. Motion unanimously carried.

| Yes | Leslie Roach |
| Yes | Jim Ussery |
| Yes | Alison Stanton |

Public Comment
No public comments were made.
Consent Agenda

It was moved by Mr. Ussery, seconded by Ms. Stanton to approve the Consent Agenda. Motion unanimously carried.

Yes Leslie Roach
Yes Jim Ussery
Yes Alison Stanton

1) Approval of Minutes of Special Board Meeting on November 15, 2017

2) Approval of Contracts and PO’s

3) Approval of Warrants

4) Approval of Certification of Williams Act Uniform Complain Procedure for the period of October 2016

5) Review of Facility Inspection Program Report

Finance and Business

Presentation - 2016-2017 Audit

The 2016-2017 Audit Report prepared by the Stephen Roatch Accountancy Corporation included the following information:

- Financial statements and supplementary financial and statistical information, including the schedule of state and federal financial assistance, were presented fairly.
- The district complied with applicable state laws and regulations tested in accordance with the audit guide.
- There were no instances of noncompliance found.
- There were no material weaknesses or reportable conditions in the system of internal controls.
- There were no audit findings.

It was moved by Ms. Stanton, seconded by Mr. Ussery, to certify and approve the 2016-2017 Audit Report. Motion unanimously carried.

Yes Leslie Roach
Yes Jim Ussery
Yes Alison Stanton
Acceptance - First Interim Report

It was moved by Ms. Stanton, seconded by Mr. Ussery, to accept the First Interim Financial Report, detailing the district’s financial position. Motion unanimously carried.

Yes Leslie Roach
Yes Jim Ussery
Yes Alison Stanton

Personnel

Review of Superintendent- and School Affidavits for 2017-2018

The Review of Superintendent and School Site Administrator’s Affidavits declaring all credentialed employees properly credentialed for 2017-2018

Board Policies and Administration

First Reading and Approval- of New, Amended, Deleted Board Policies, Administrative and Board Bylaws:

It was moved by Ms. Stanton, seconded by Mr. Ussery to adopt the following New, Amended, Deleted Board Policies, Administrative Regulations, and Board Bylaws: Oct. 2017. Motion Unanimously carried.

Yes Leslie Roach
Yes Jim Ussery
Yes Alison Stanton

Curriculum and Instruction

LCAP Update

Mr. Atkins reported on the LCAP progress. There is a new LCAP Template that we will be using.

Discussion of CA Dashboard Local Indicators

Mr. Atkins reviewed and explained the CA Dashboard Local Indicators.

Discussion of CA Dashboard Release

Mr. Atkins reported on the CA Dashboard release.

Staff Reports and Announcements

There was no staff report or announcements.
Superintendent’s Reports, Announcements, and Communications

Mr. Atkins reported on the following:
- He handed out the flyer from EDCOE on Basic Board Member Orientation, Monday, January 22nd.
- He also mentioned the CSBA 2018 New Board Members training coming up.
- Mr. Atkins gave information on the 3D printer.

Board Members’ Reports and Communications

Future Board Topics
CSBA Conference Recap
CSBA Agenda online for small districts

Other Board Member Reports
There was no other Board Member reports.

Adjournment
There being no further business, it was moved by Mr. Ussery, seconded by Ms. Stanton, to adjourn the meeting at 6:18 p.m. Motion unanimously carried.

Yes Leslie Roach
Yes Jim Ussery
Yes Alison Stanton

Respectfully submitted,
Pat Atkins
District Superintendent and
Secretary to the Board

APPROVED:

Leslie Roach, President

DATE: March 20, 2018