Regular Board Meeting
Board of Trustees
December 17, 2013

Call to Order  The meeting was called to order at 4:03 p.m. by President James Ussery at Silver Fork School.

Members Present  James Ussery
Robert Bowman arrived at 4:45 p.m.
Mary Erba

Annual Organizational Meeting

Election - Board President  It was moved by Mrs. Erba, seconded by Mr. Ussery, to elect James Ussery as Board President. Motion unanimously carried.

Election - Board Clerk  It was moved by Mr. Ussery, seconded by Mrs. Erba, to elect Mary Erba as Board Clerk. Motion unanimously carried.

Determination - Date, Time, and Location of Regular Meetings in 2014  It was moved by Mr. Ussery, seconded by Mrs. Erba, to set the date and time of the 2014 regular meetings of the Silver Fork Elementary School District Board of Trustees as the fourth Tuesday of the month (with the exception: December 16), at 4:00 p.m. at the Silver Fork School. Motion unanimously carried.

Adoption of Agenda  It was moved by Mr. Ussery, seconded by Mrs. Erba, to adopt the agenda. Motion unanimously carried.

Public Comment  There were no public comments.

Consent Agenda  It was moved by Mr. Ussery, seconded by Mrs. Erba, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of Minutes of Regular Board Meeting of September 24, 2013

2) Approval of Warrants

3) Approval of Facility Inspection Program Report
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6) Approval of submission of Superintendent’s Affidavits declaring all credential employees properly credentialed for 2013-2014.

7) Approval of resignation of Denise Lambert, Bus Driver, 2 hours per day and Paraprofessional, 1.43 hours per day, effective November 13, 2013

8) Approval of increase of .4286 FTE for Denise Lambert, Teacher, effective November 1, 2013

9) Approval of employment of Sarah Price, Paraprofessional – General Education, 4 hours a day; Food Service Worker, 2 hours a day; and Van Driver, 2 hours a day, effective November 13, 2013

10) Approval of the Revised General Classified Salary Schedule 2013-2014

11) Approval of new position description, “Food Service Worker”

12) Approval of revised position description, “Paraprofessional – General Education”

13) Approval of new position description, “Van Driver”

Finance and Business

Acceptance - First Interim Report  
It was moved by Mr. Ussery, seconded by Mrs. Erba, to accept the First Interim Financial Report, detailing the district’s financial position. Motion unanimously carried.
Presentation - 2012-2013 Audit

The 2012-2013 Audit Report prepared by the Stephen Roatch Accountancy Corporation included the following information:

- Financial statements and supplementary financial and statistical information, including the schedule of state and federal financial assistance, were presented fairly.
- The district complied with applicable state laws and regulations tested in accordance with the audit guide.
- There were no instances of noncompliance found.
- There were no material weaknesses or reportable conditions in the system of internal controls.
- There were no audit findings.

It was moved by Mr. Ussery, seconded by Mrs. Erba, to certify and approve the 2012-2013 Audit Report. Motion unanimously carried.

Field Trip Activities/Process

Board members reviewed the analysis and recommendations for Field Trips. The following historical information was reviewed: the Intel PC Pal Awards, Field Trip costs and other donations for Field Trips since 2010-2011. Mr. Martin also discussed some budget and program recommendations for Field Trips.

Staff Reports and Announcements

Mrs. McGaughey reported:

- Silver Fork School will be having their Christmas Party tonight, December 17
- There are currently 13 students attending Silver Fork School, we might be losing two more students
- Chickens are all in the coop, and we have added new bunnies
- Pinewood 1st Graders will be coming up on Thursday, December 19, 2013
- We love the Van!!
- Sarah Price has joined us and is fantastic with the students. This gives teachers time to collaborate

Superintendent’s Reports, Announcements, and Communications

Superintendent Monsma reported on the following:

- We have been contacted by the producer of CBS Sunday Morning about possibly including Silver Fork in a segment on one-room school houses.
- Ethel Harnden’s last day is Friday, December 20, 2013.
• Carmen Hodson is the new District Secretary.
• Work has started on the 2014-2015 academic calendar.

Board Members’ Reports and Communications

Future Board Agenda Topics
Robert “Bob” Bowman announced his resignation, effective today December 17, 2013. A date will be set for posting the vacancy, and another date will be set for the appointment of the position.

Other Board Member Reports
There were no other Board Member reports.

Adjournment
There being no further business, it was moved by Mr. Ussery, seconded by Mrs. Erba, to adjourn the meeting at 4:56 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and Secretary to the Board

APPROVED:

James Ussery, President

DATE: _________________