Regular Board Meeting
Board of Trustees
June 19, 2012

Call to Order  The meeting was called to order at 4:33 p.m. by President Robert Bowman at the District Office in the Emigrant Trail Educational Center.

Members Present  Robert Bowman
James Ussery

Board Member Mary Erba was absent.

Approval - Change of Meeting Location  It was moved by Mr. Ussery, seconded by Mr. Bowman, to approve the change of meeting location from Silver Fork School to the District Office due to construction related to the modernization project [G.C. 54954 (4)]. Motion unanimously carried.

Adoption of Agenda  It was moved by Mr. Ussery, seconded by Mr. Bowman, to adopt the agenda. Motion unanimously carried.

Public Comment  There were no public comments.

Approval - Consent Agenda  It was moved by Mr. Bowman, seconded by Mr. Ussery, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of Minutes of Regular Board Meeting of March 27, 2012
2) Approval of Warrants
3) Approval of certification of Williams Act Uniform Complaint Procedure for the period of January 1, 2012 – March 31, 2012
4) Review of Facility Inspection Program Report
5) Approval of Quarterly Report on Investments for the period ending March 31, 2012
6) Approval of 2012-13 Food Support Services Agreement with Pollock Pines Elementary School District
7) Approval of 2012-2013 Administrative Services Agreement with Pollock Pines Elementary School District
9) Adoption of 2012-2013 Calendar
10) Adoption of Board Policy 6170.1, “Transitional Kindergarten”
11) Approval of Consolidated Application for Funding Categorical Aid Programs
12) Adoption of Certificated Salary Schedule 2012-13
13) Declaration of Sony video camera and Mitsubishi projector as surplus and authorization for disposal

Presentations, Hearings, and Reports

Public Hearing - CIPA Compliance Requirement
President Bowman opened the public hearing on the Children’s Internet Protection Act (CIPA) Compliance Requirement on the District’s Computer/Website Access Filtering Process to provide an opportunity for parents to voice concerns and provide input regarding the district’s current technology filtering system. Information Technology Director Sean Martin stated that all computer/website access within the district is filtered through the El Dorado County Office of Education.

There being no questions or comments, the public hearing was closed.

Public Hearing - Tier III State Categorical Flexibility
President Bowman opened the Public Hearing for Tier III State Categorical Flexibility. Reporting requirements for Tier III State Categorical Flexibility have changed. The public hearing for this option must now be held at a regularly scheduled board meeting at least one month prior to adoption of the district’s budget, and the accounts which are to be closed must be clearly communicated. Since our board meets only quarterly, and we were informed of this change after our March meeting, we were unable to meet this new requirement.

A letter and information regarding Tier III State Categorical Flexibility, including the accounts which are to be closed, was sent to all parents within the district on April 26, 2012. Signed certifications from each parent noting receipt of such documentation is on file in the district office. Our auditors have stated they believe this meets the intent of the new law.

CFO Sean Martin reviewed with Board members the 2012-13 estimated funds available for flexibility and the current designated purpose of the funds in each eligible categorical program. The following Tier III programs are proposed for closure:
  - Supplemental Hourly Funding
  - Physical Education Teacher Incentive
  - School Safety Block Grant (Carl Washington)
  - Art & Music Block Grant
Supplemental School Counseling Program
Instructional Materials Fund
Peer Assistance and Review
Professional Development Block Grant
School & Library Improvement Block Grant (SLIP)
Math & Reading Professional Development
Oral Health Services

All flexed funds will be used to offset state cuts for unrestricted general fund educational purposes or allocated to the original categorical program purpose, as determined by the Board. Board action is required to accept Tier III flexibility and make available to the district the option to utilize the flexed funds as a means of mitigating revenue cuts and to maximize educational stability across all district programs.

There were no comments or questions, and the Public Hearing was closed.

Public Hearing – 2012-2013 Budget

President Bowman opened the public hearing for the 2012-2013 budget. Chief Fiscal Officer Sean Martin stated that the majority of the district’s funding comes from taxes, putting it in Basic Aid Status. In Basic Aid Status, income is not affected by changes in enrollment. If enrollment increases, costs also increase, but income does not. Mr. Martin reviewed with the Board the Governor’s revised May budget proposal and other issues:

• The Fair Share cut for Basic Aid districts is 9.57% based on the State revenue limit.
• The Governor has proposed a new weighted student formula funding model in which all state categorical accounts would be rolled into the revenue limit and eliminated for Basic Aid districts. This would be a loss of $79,000 for our district. Although this formula will not be in effect for 2012-13, it would have a great impact on the district’s ability to stay solvent if it should occur in the future.
• Revenues for taxes were budgeted flat at zero percent change.
• Staffing has been updated to include a new teacher and the cost to cover a payout of sick leave.
• Construction has started and is expected to be completed by the beginning of the 2012-13 school year.

Mr. Martin also reviewed with the Board federal and state restricted programs, components of the ending fund balance, multi-year projections, actual funding since 2007-08, and summaries of
income, expenditures, other funds, and the budget. The multi-year projection shows that the district has a balanced budget for 2012-2013, 2013-2014, and 2014-2015; however, there are many variables that could result in deficit spending. If this occurs, adjustments to the district’s allocation of funding may be necessary.

There being no further questions or comments, the public hearing was closed.

Finance and Business

Approval -   It was moved by Mr. Ussery, seconded by Mr. Bowman, to approve Tier III State Categorical Flexibility for 2012-2013 funds. Motion unanimously carried.

Adoption -  It was moved by Mr. Ussery, seconded by Mr. Bowman, to adopt the 2012-2013 budget. Motion unanimously carried.

Board Policies and Administration

Adoption -   It was moved by Mr. Ussery, seconded by Mr. Bowman, to adopt Resolution 2011-2012-06, delegating authority to the Superintendent to approve all necessary appropriation transfers in the year end closing process. Motion unanimously carried.

Adoption -  It was moved by Mr. Ussery, seconded by Mr. Bowman, to adopt Resolution 2011-2012-07, “Declaring an Election Be Held in Its Jurisdiction, Consolidation with Other Districts, Requesting Election Services.” Motion unanimously carried.

Adoption -  It was moved by Mr. Ussery, seconded by Mr. Bowman, to adopt Resolution 2012-2013-01, authorizing the Superintendent, Clerk of the Board, and the Chief Fiscal Officer to sign orders of the Board. Motion unanimously carried.

Discussion - Ordinance 4972, “Prohibition of Registered Sex Offenders from Entering County Parks, Schools and Other Areas Where Children Congregate,” was adopted by the County Board of Supervisors on February 14, 2012. This Ordinance creates complex situations for schools with parents on the list of Registered Sex Offenders. It will be the responsibility of the registered sex offender to procure waiver forms from the Sheriff’s Department to present to schools asking for exemption based on conditions specified on the form. Schools are not reporters. Waiver forms are school-specific. All
waiver forms will be forwarded to the district office for consideration. Some school boards are requiring waiver requests to be approved by board action. Others are only requesting information on the number of waiver requests received and authorized. All registered sex offenders have been notified of the Ordinance 4972 requirements by the Sheriff’s office and/or District Attorney, and enforcement of the Ordinance and Waiver requirements will begin with the 2012-2013 school year.

Review - Conflict of Interest Code
In accordance with Government Code 87306.5, the Board reviewed the District’s Conflict of Interest Code and determined that amendments are necessary to include a new position, revise disclosure categories, and (delete Principal or combine with Superintendent?). The amended Conflict of Interest Code will be brought back for approval at the next regularly scheduled board meeting. The Elections Department will be notified that amendments are pending, and the new Code will be submitted for review by the Board of Supervisors after board adoption.

Curriculum
Adoption - English Language Arts Textbooks
It was moved by Mr. Ussery, seconded by Mr. Bowman, to adopt the McGraw Hill California Treasures Program for English Language Arts textbooks. Motion unanimously carried.

Discussion and Information
Update of Board Policies -
As part of the Administrative Services Agreement between Pollock Pines ESD and Silver Fork ESD, the Board Policies of the districts are aligned. Pollock Pines ESD is in the process of updating all board policies, with the updated policies based on the sample policies and numbering system of the California School Boards Association. When the policies have been updated, they will also be brought to Silver Fork ESD’s Board members for adoption. The second reading of the new policies can be waived, and all the new policies can be adopted at one meeting.

Personnel
Acceptance - Resignation of Kaye Cover
It was moved by Mr. Ussery, seconded by Mr. Bowman to accept the resignation of Kaye Cover. Motion unanimously carried.

Staff Reports and Announcements
Based on information from Kaye Cover, Superintendent Monsma reported that a grant in the amount of $1,200 was received from Philanthropic Ventures.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the interview process which will be used to fill the vacant lead teacher position resulting from the resignation of Kaye Cover.

Board Members’ Reports and Communications

Future Board Agenda Topics
No future Board agenda topics were suggested.

Other Board Member Reports
There were no other Board Member reports.

Adjournment
There being no further business, it was moved by Mr. Ussery, seconded by Mr. Bowman, to adjourn the meeting at 5:30 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

Robert Bowman, President

DATE: ___________________