Call to Order  The meeting was called to order at 4:00 p.m. by President Robert Bowman at Silver Fork School.

Members Present  Robert Bowman
Mary Erba
James Ussery

Adoption of Agenda  It was moved by Mr. Ussery, seconded by Mrs. Erba, to adopt the agenda. Motion unanimously carried.

Public Comment  There was no public comment.

Consent Agenda  It was moved by Mr. Ussery, seconded by Mr. Bowman, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of Minutes of the Regular Board Meeting of December 6, 2011, and Special Board Meeting of January 17, 2012

2) Approval of Warrants

3) Approval of Certification of Williams Act Uniform Complaint Procedure

4) Review of Facility Inspection Program Report

5) Approval of Quarterly Report on Investments for the quarter ending December 31, 2011

6) Approval of 2011-12 Operations Application, K-3 Class Size Reduction Program

7) Approval of Agreement with Stephen Roatch Accountancy Corporation for 2011-2012 Audit Services

8) Approval of Agreement for County School Services for 2012-2013
9) Approval of Agreement Regarding Allocation of School Mitigation Fees, July 1, 2012 – June 30, 2015

Finance and Business

Review and Acceptance - Second Interim Report

Chief Fiscal Officer Sean Martin presented the Second Interim Financial Report to the Board. The majority of the district’s funding comes from taxes, putting it in Basic Aid status. In Basic Aid status, income is not affected by changes in enrollment. If enrollment increases, costs also increase, but income does not.

Federal and state restricted programs were reviewed as well as components of the ending fund balance and summaries of income, expenditures, the budget, and other funds.

The multi-year projection shows the district has an ongoing balanced budget for 2011-12, 2012-13, and 2013-14; however, the district anticipates ongoing deficit spending in the unrestricted fund due to decreased restricted revenues, and possible adjustments to the district’s allocation of funding may be necessary.

It was moved by Mrs. Erba, seconded by Mr. Bowman, to accept the Second Interim Report as presented. Motion unanimously carried.

Review - Silver Fork Modernization Project

Chief Fiscal Officer Sean Martin reviewed with the board the scope and costs of the modernization project. Bids, project funding sources, and administration’s recommendations were also reviewed.

Approval - Bid Packages and Abatement Package

It was moved by Mr. Bowman, seconded by Mrs. Erba, to approve the following actions:

- Acceptance of General Building Base Bid from Kiz Construction and approval of contract in the amount of $249,800; rejection of Add Alternate 4; authorization for Superintendent to approve Add Alternates 1-3, after discussion with ICS Project Construction Manager
- Acceptance of Abatement Package Base Bid and Abatement Package Add Alternates 1 and 2 bids from Allied Environmental Inc. and approval of contract in the amount of $22,000
- Acceptance of Paving bid from Joe Vicini, Inc. and approval of contract in the amount of $158,700
• Acceptance of Roofing bid from Horizon Roofing, Inc. and approval of contract in the amount of $39,864
• Acceptance of Concrete/Ramps bid from Benchmark General Engineering, Inc. and approval of contract in the amount of $59,700

Motion unanimously carried.

Approval - It was moved by Mr. Bowman, seconded by Mr. Ussery, to authorize the Superintendent and Chief Fiscal Officer to sign the construction contracts and all required project documents. Motion unanimously carried.

Board Policies and Administration

Approval - It was moved by Mr. Ussery, seconded by Mrs. Erba, to reschedule the December 2012 Board Meeting from December 4 to December 18 to meet election and Education Code requirements. Motion unanimously carried.

Adoption - It was moved by Mr. Bowman, seconded by Mrs. Erba, to adopt Resolution 2011-2012-05, delegating authority to the Superintendent to approve warrants in exceptional situations. Motion carried with three Ayes, zero Noes, and zero Absent.

First Reading - Board Policy 6170.1, “Transitional Kindergarten,” was presented for a first reading. There was no action required at this meeting. The Board Policy will be presented for adoption at the next regular board meeting.

Staff Reports and Announcements

Kaye Cover reported on the following:
• Eighteen students are currently enrolled. Five new students have enrolled since January, with two of them enrolling last week.
• The year is going well.
• Students have read almost 300 books in the Reading Challenge. When they have read 300 books, they will be rewarded with a trip to the zoo.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:
• One of the new students enrolled requires Special Education services.
• Students celebrated reaching the goal of reading 200 books in the Reading Challenge with a three-foot long Subway sandwich.
• Multiple-choice STAR testing will be coming soon.
• Everyone is excited about the upcoming modernization project.

Board Members’ Reports and Communications

Future Board Agenda Topic
No future agenda topics were suggested.

Other Board Member Reports
There were no other Board member reports.

Adjournment
There being no further business, it was moved by Mr. Bowman, seconded by Mrs. Erba, to adjourn the meeting at 4:56 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

Robert Bowman, President

DATE: ________________