Regular Board Meeting
Board of Trustees
June 28, 2011

Call to Order
The meeting was called to order at 4:00 p.m. by President Robert Bowman at Silver Fork School.

Members Present
Robert Bowman
James Ussery

Board Member Mary Erba was absent.

Adoption of Agenda
It was moved by Mr. Ussery, seconded by Mr. Bowman, to adopt the agenda. Motion unanimously carried.

Public Comment
There were no public comments.

Approval - Consent Agenda
It was moved by Mr. Bowman, seconded by Mr. Ussery, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of Minutes of Regular Board Meeting of March 22, 2011

2) Approval of Warrants

3) Approval of Consolidated Application for Funding Categorical Aid Programs Part I

4) Adoption of Resolution 2010-2011-08, delegating authority to the Superintendent to approve all necessary appropriation transfers in the year end closing process

5) Adoption of Resolution 2011-2012-01, authorizing the Superintendent, Clerk of the Board, and the Chief Fiscal Officer to sign orders of the Board

6) Approval of Quarterly Report on Investments for the period ending March 31, 2011, as presented

7) Approval of certification of Williams Act Uniform Complaint Procedure for the period of January 1, 2011 – March 31, 2011
8) Review of Facility Inspection Program Report

Presentations and Hearings

Public Hearing – 2011-2012 Budget

Mr. Bowman opened the public hearing for the 2011-2012 budget. Chief Fiscal Officer Sean Martin stated that the majority of the district’s funding comes from taxes, putting it in Basic Aid Status. In Basic Aid Status, income is not affected by changes in enrollment. If enrollment increases, costs also increase, but income does not. Mr. Martin reviewed with the Board the Governor’s revised May budget proposal and other issues:

- The Fair Share cut of 8.91% included in the January Revise remained the same. No additional cuts are anticipated at this time.
- Revenues for taxes were budgeted down 2% based on county-wide trend.
- There were no staffing changes.
- Tier III funds, which were fully flexed to support educational purposes in 2010-11, will continue to be fully flexed in 2011-12.

Mr. Martin also reviewed with the Board federal and state restricted programs, components of the ending fund balance, multi-year projections, and summaries of income, expenditures, the June 2010-11 budget, the 2011-12 adopted budget, and other funds. The multi-year projection shows that the district has a balanced budget for 2011-2012, 2012-2013, and 2013-2014. However the district anticipates ongoing deficit spending in the unrestricted fund due to decreased restricted revenues, and possible adjustments to the district’s allocation of funding may be necessary.

There being no further questions or comments, the public hearing was closed.

Finance and Business

Adoption - 2011-2012 Budget

It was moved by Mr. Ussery, seconded by Mr. Bowman, to adopt the 2011-2012 budget. Motion unanimously carried.

Adoption - Resolution 2010-2011-09

It was moved by Mr. Ussery, seconded by Mr. Bowman, to adopt Resolution No. 2010-2011-09, “Establishing Fund Balance Policies as Required by GASB 54.” Motion carried with two Ayes, zero Noes, and one Absent (Mrs. Erba).
It was moved by Mr. Ussery, seconded by Mr. Bowman, to:

**Approval -**

Contract with JS West Propane  

It was moved by Mr. Ussery, seconded by Mr. Bowman, to approve the contract with JS West Propane. Motion unanimously carried.

**Board Policies and Administration**

It was moved by Mr. Ussery, seconded by Mr. Bowman to:

**Adoption -**

Board Policy 3100  

Adopt amended Board Policy 3100, “Budget”

Adoption - Administrative Regulation 3460  

Adopt new Administrative Regulation 3460, “Financial Reports and Accountability”

Adoption - Board Policy 4061.2  

Adopt amended Board Policy 4061.2, “Personal Leaves”

Adoption - Board Policy and Administrative Regulation 5141.31  

Adopt new Board Policy and Administrative Regulation 5141.31, “Immunizations”

Motion unanimously carried.

**First Reading -**

Board Policy 1160  

Board Policy 1160, “Political Processes” (formerly “Responsibilities of the Board”), was presented for a first reading. There was no action required at this meeting. The Board Policy will be presented for adoption at the next regular Board meeting.

New Board Policy and Administrative Regulation 3513.3  

New Board Policy and Administrative Regulation 3513.3, “Tobacco-Free Schools,” were presented for a first reading. There was no action required at this meeting. The Board Policy and Administrative Regulation will be presented for adoption at the next regular Board meeting.

Amended Board Policy and Administrative Regulation 3550  

Amended Board Policy and Administrative Regulation 3550, “Food Service/Child Nutrition Program,” were presented for a first reading. There was no action required at this meeting. The Board Policy and Administrative Regulation will be presented for adoption at the next regular Board meeting.
<table>
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<tr>
<th>First Reading</th>
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<td>Amended Board Policy and new Administrative Regulation 3551, “Food Service Operations/Cafeteria Fund,” were presented for a first reading. There was no action required at this meeting. The Board Policy and Administrative Regulation will be presented for adoption at the next regular Board meeting.</td>
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<td>Amended Board Policy and Administrative Regulation 3553, “Free and Reduced Price Meals,” were presented for a first reading. There was no action required at this meeting. The Board Policy and Administrative Regulation will be presented for adoption at the next regular Board meeting.</td>
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<td>Amended Board Policy 5131.62, “Tobacco,” was presented for a first reading. There was no action required at this meeting. The Board Policy will be presented for adoption at the next regular Board meeting.</td>
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<td>Amended Board Policy and Administrative Regulation 5144, “Discipline,” were presented for a first reading. There was no action required at this meeting. The Board Policy and Administrative Regulation will be presented for adoption at the next regular Board meeting.</td>
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<td>New Board Policy, Administrative Regulation, and Exhibits 6163.2, “Animals at School,” were presented for a first reading. There was no action required at this meeting. The Board Policy, Administrative Regulation, and Exhibits will be presented for adoption at the next regular Board meeting.</td>
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<td>Amended Board Bylaw 9123, “Clerk,” was presented for a first reading. There was no action required at this meeting. The Board Bylaw will be presented for adoption at the next regular Board meeting.</td>
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<td>New Board Bylaw 9140, “Board Representatives,” was presented for a first reading. There was no action required at this meeting. The Board Bylaw will be presented for adoption at the next regular Board meeting.</td>
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<td>New Board Bylaw 9323.2, “Actions by the Board,” was presented for a first reading. There was no action required at this meeting. The Board Bylaw will be presented for adoption at the next regular Board meeting.</td>
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Staff Reports and Announcements

Kaye Cover reported:

- Grants were received from several sources this year:
  - Pollock Pines-Camino Rotary Club
  - Hearts & Minds Foundation
  - Philanthropic Ventures
  - Assistance League of Sierra Foothills
- Work is being done to complete the change to standards-based report cards for 2011-2012.
- The handbook is in the process of being updated for next year.
- There has been an ongoing problem with keeping the playground clean due to the presence of dogs on the campus when school is not in session.
- The anticipated 2011-2012 enrollment is 11 students.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Weekly board updates will be sent to board members via email throughout the 2011-2012 school year.
- Board members will be informed of construction timeline updates.

Board Members’ Reports and Communications

Future Board Agenda Topics

Future Board agenda topics will include:

- Construction Timelines
- Designation of a General Contractor or Construction Manager
- Construction Updates

Other Board Member Reports

Board Members reported:

- The water fountain on the lower playground is not working and leaking.
- It may become necessary to install a lock at the dumpster.
Adjournment

There being no further business, it was moved by Mr. Bowman, seconded by Mr. Ussery, to adjourn the meeting at 5:02 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

_______________________
Robert Bowman, President

DATE: _________________