SILVER FORK SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
March 23, 2010

Call to Order  The meeting was called to order at 4:02 p.m. by President James Ussery at Silver Fork School.

Members Present  James Ussery
                   Mary Erba
                   Carol Menke-Clark

Adoption of Agenda  It was moved by Mr. Ussery, seconded by Mrs. Clark, to adopt the agenda. Motion unanimously carried.

Approval of Minutes  It was moved by Mr. Ussery, seconded by Mrs. Erba, to approve the Minutes of the Regular Board Meeting of December 15, 2009. Motion unanimously carried.

Public Comment  There was no public comment.

Presentations and Hearings

Discussion - Johnson Control Roofing and H-Vac Project  Following a discussion regarding a proposal from Johnson Controls, Inc. for roofing and H-Vac, the Board directed the Superintendent to contact the company and request that the paving project also be added to the proposal. The Board requested that the Superintendent get an outside quote for the cost of the paving project. It was moved by Mr. Ussery, seconded by Mrs. Erba, that the amount of the outside quote plus 20% would be the maximum threshold the Superintendent could approve for the paving project, which would include the district’s cost for contingencies and Inspector of Record. If the amount submitted by Johnson Controls, Inc. exceeds the threshold, the Superintendent was directed to schedule a Special Board Meeting to bring back this item for further consideration by Board members. Motion unanimously carried.
Finance and Business

Adoption - Resolution 2009-2010-08
It was moved by Mr. Ussery, seconded by Mrs. Clark, to adopt Resolution 2009-2010-08, delegating authority to the Superintendent to approve warrants in exceptional situations. Motion unanimously carried.

Approval - Quarterly Report on Investments
It was moved by Mr. Ussery, seconded by Mrs. Erba, to approve the Quarterly Report on Investments for the quarter ending December 31, 2009, as presented.

Review/Approval - 2009-2010 Consolidated Application (Part II)
Following a review by Board members, it was moved by Mr. Ussery, seconded by Mrs. Erba, to approve the 2009-2010 Consolidated Application for Funding Categorical Aid Programs (Part II).

Acceptance - Second Interim Report
Chief Fiscal Officer Sean Martin presented the Second Interim Financial Report to the Board. The majority of the district’s funding comes from taxes, putting it in Basic Aid status. In Basic Aid status, income is not affected by changes in enrollment. If enrollment increases, costs also increase, but income does not.

Federal and state restricted programs were reviewed as well as components of the ending fund balance and summaries of income, expenditures, the budget, and other funds.

The multi-year projection shows the district has a balanced budget for 2009-10, 2010-11, and 2011-12. However the district anticipates ongoing deficit spending in the unrestricted fund due to decreased restricted revenues, and possible adjustments to the district’s allocation of funding may be necessary.

It was moved by Mr. Ussery, seconded by Mrs. Erba, to accept the Second Interim Report as presented. Motion unanimously carried.

Selection - Auditor for FY10 through FY12
It was moved by Mr. Ussery, seconded by Mrs. Clark, to retain the services of the Stephen Roatch Accountancy Corporation for 2009-10, 2010-11, and 2011-12. Motion unanimously carried.

Board Policies and Administration

It was moved by Mr. Ussery, seconded by Mrs. Clark, to approve and/or adopt the following items:
Approval - Certification of the Williams Act Uniform Complaint Procedures
Williams Act Uniform Complaint Procedures Quarterly Report

Review - Board members reviewed the Facility Inspection Program Report.
Facility Inspection Program Report

Approval - The Single Plan for Student Achievement
The Single Plan for Student Achievement

Adoption - 2010-2011 Calendar
2010-2011 Calendar

Approval - 2009-2010 School Accountability Report Card
2009-2010 School Accountability Report Card

Motion unanimously carried.

Staff Reports and Announcements

Kaye Cover reported:
• Students are excited about the upcoming field trip to Leoni Meadows.
• Although there are still some attendance issues, there have been 43 days so far this school year when all students have been in attendance.
• Students are making good progress academically.

Superintendent’s Reports, Announcements, and Communications

The Superintendent made no reports, announcements, or communications.

Board Members’ Reports and Communications

Future Board Agenda Topic
A revised proposal from Johnson Controls, Inc. which includes the paving project will be the topic for a future Board agenda.

Other Board Member Reports
There were no other Board member reports.
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**Consent Agenda**

It was moved by Mrs. Erba, seconded by Mrs. Clark, to approve the Consent Agenda. Motion carried with two Ayes, zero Noes, and one Abstention (Mr. Ussery).

1. Approval of Warrants

**Closed Session**

At the hour of 5:38 p.m., Mr. Ussery concluded the open portion of the meeting, and the Board met in closed session regarding:
- Conference with labor negotiator (G.C. 54957.6)
  - Agency Negotiator: Susan Spencer
- Public employee performance evaluation (G.C. 54957)
  - Superintendent

**Actions from Closed Session**

At 5:56 p.m., the board returned to open session. It was moved by Mr. Ussery, seconded by Mrs. Erba, to reduce the position of office technician from two hours to one-half hour a day, effective for the 2010-11 school year, due to lack of funds. Motion unanimously carried.

**Adjournment**

There being no further business, it was moved by Mr. Ussery, seconded by Mrs. Erba, to adjourn the meeting at 5:58 p.m. Motion unanimously carried.

Respectfully submitted,
Susan Spencer
District Superintendent and
Secretary to the Board

APPROVED:

_____________________
James Ussery, President

DATE: ________________
Actions from Closed Session

The Board returned to Open Session at 5:56 p.m.

It was moved by Mr. Ussery, seconded by Mrs. Erba, to reduce the position of Office Technician from two hours to one-half hour per day for the 2010-2011 school year. This action was taken as a cost savings/budget reduction measure.