Call to Order  The meeting was called to order at 4:01 p.m. by President Robert Bowman at Silver Fork School.

Members Present  Robert Bowman
                Mary Erba

James Ussery was absent.

Adoption of Agenda  It was moved by Mrs. Erba, seconded by Mr. Bowman, to adopt the agenda. Motion unanimously carried.

Public Comment  There was no public comment.

Consent Agenda  It was moved by Mr. Bowman, seconded by Mrs. Erba, to approve the Consent Agenda. Motion unanimously carried.

1) Approval of Minutes of Regular Board Meeting of June 28, 2011

2) Approval of warrants

3) Approval of certification of Williams Act Uniform Complaint Procedure

4) Review of Facility Inspection Program Report

5) Approval of Quarterly Report on Investments for the period ending June 30, 2011

6) Approval of Tuesday, December 6, 2011, as date of Board’s Annual Organizational Meeting (in conjunction with regular meeting)

7) Adoption of Board Policy 1160, “Political Processes” (Formerly “Responsibilities of the Board”)

8) Adoption of new Board Policy and Administrative Regulation 3513.3, “Tobacco-Free Schools”
9) Adoption of amended Board Policy and Administrative Regulation 3550, “Food Service/Child Nutrition Program”

10) Adoption of amended Board Policy and new Administrative Regulation 3551, “Food Service Operations/Cafeteria Fund”

11) Adoption of amended Board Policy and Administrative Regulation 3553, “Free and Reduced Price Meals”

12) Adoption of amended Board Policy 5131.62, “Tobacco”

13) Adoption of amended Board Policy and new Administrative Regulation 5144, “Discipline”

14) Adoption of new Board Policy, Administrative Regulation, and Exhibits 6163.2, “Animals at School”

15) Adoption of amended Board Bylaw 9123, “Clerk”

16) Adoption of new Board Bylaw 9140, “Board Representatives”

17) Adoption of new Board Bylaw 9323.2, “Actions by the Board”

**Presentations and Hearings**

- **Review - STAR 2011 Accountability Progress Report**
  Following a review of the STAR 2011 Accountability Progress Report, Board Member Mary Erba requested the school’s Accountability Progress Report information be publicized to the community.

- **Public Hearing - Tier III State Categorical Flexibility**
  President Bowman opened the Public Hearing for Tier III State Categorical Flexibility. CFO Martin reviewed with Board members the 2011-12 estimated funds available for flexibility and the current designated purpose for the funds in each eligible categorical program. All flexed funds will be tracked internally and will be used to offset state cuts for unrestricted general fund educational purposes or allocated to the original categorical program purpose, as determined by the Board. Board action is required to accept Tier III flexibility and make available to the district the option to utilize the flexed funds as a means of mitigating revenue cuts and to maximize educational stability across all district programs. Input from the public was invited; however, there were no comments or questions, and the public hearing was closed.
Public Hearing - Availability of Textbooks and Instructional Materials
The public hearing regarding the availability of textbooks and instructional materials in the district was opened by President Bowman. Board members reviewed information regarding the district’s adopted standards-aligned textbooks and instructional materials in each subject and an inventory of the numbers of adopted standards-aligned textbooks and instructional materials available for each grade level along with current grade level enrollment numbers. The district is up-to-date on recent textbook adoptions with adequate textbooks for all students. There being no public input, the public hearing was closed.

Public Hearing - Recalculated 2010-2011 and Estimated 2011-2012 Appropriations Limit
President Bowman opened the public hearing for the revised recalculated 2010-2011 and estimated 2011-2012 Appropriations Limit, known as the Gann Limit. It was noted that the district’s appropriations in 2010-2011 and those projected for this school year are within the Gann Limit. There being no public input, the public hearing was closed.

Update - Construction Project
Superintendent Monsma, CFO Martin, and M&O Supervisor Karnitz updated the Board regarding the construction project. We are still on time to complete the project during the summer. Meetings have been held with Otto Construction, WLC Architects, Warren Consulting Engineers, and Innovative Construction Services. Otto Construction representatives agreed with our architect and construction manager that we would not need to go out to bid until spring for the summer time line. Otto Construction representatives also agreed that a lease/lease-back project would not be appropriate for this district. In addition, they agreed that the most cost effective method for this project would be to split it into three different categories: site work, roofing, and the building.

Due to the fact that the original plans did not match the actual construction completed in the 1950s, our architect spent many hours working with the Division of the State Architect’s office (DSA) to reach an agreement which allows us to reengineer our roof using a lower snow-load standard than currently required. Since the alternative to this agreement with the DSA was to tear down the building, it saves the district a substantial amount of money.

We found that the area to be paved is larger than that included in the quote from Johnson Controls in the original proposal, and to minimize cracking and buckling of the paving, we will need to survey the parking lot to install appropriate drainage and eliminate puddling and standing water.
Warren Consulting Engineers reduced the cost for their services associated with the paving project, and the construction manager has also found many areas for district savings.

Finance and Business

Adoption - Tier III State Categorical Flexibility
It was moved by Mr. Bowman, seconded by Mrs. Erba, to approve Tier III State Categorical Flexibility for 2011-12 funds. Motion unanimously carried.

Adoption - Resolution No. 2011-2012-02
It was moved by Mr. Bowman, seconded by Mrs. Erba, to adopt Resolution No. 2011-2012-02, “Adoption of the ‘Gann’ Limit.” Motion unanimously carried with two Ayes, zero Noes, and one Absent (Mr. Ussery).

Review - Report on Investments
The Board reviewed the Report on Investments, as per Government Code Section 53646 and Board Policy No. 3430.

Report - 2010-2011 Unaudited Actual Financial Data
Chief Fiscal Officer Sean Martin reviewed with Board members the 2010-2011 Report of Unaudited Actual Financial Data which summarizes all the financial transactions of FY11. Some important items of note:

- The majority of the district’s income comes from taxes, putting it in Basic Aid Status. In Basic Aid Status, income is not affected by changes in enrollment. If enrollment increases, costs also increase, but income does not.
- ARRA and Federal Jobs Bill funds were used to support the math specialist teacher; funds are one-time, and this cost will be moved to unrestricted funds after 2010-11.
- REAP allocation was used to support math specialist teacher cost.
- An updated 2011-2012 budget reflecting the final carryover figures and new items that have been identified will be presented at the next Board meeting.
- Originally, the El Dorado County Office of Education (EDCOE) believed they had a method to eliminate the in lieu tax transfer payment of approximately $6,000 for students who live in our county but attend a charter school. However, after many meetings with the state, EDCOE was unable to waive the transfer fee. Because EDCOE originally told us we would not have to transfer these funds, they sent us an off-set revenue for 2010-11; however, the district will have to pay the $6,000 for the in lieu transfer in the 2011-12 school year.
Approval - Developer Fees
Approval - Agreement with WLC Architects, Inc. for Additional Structural Engineering Services
Approval - Agreements with Warren Consulting Engineers, Inc. and Warren Land Surveying, Inc.
Approval - The Single Plan for Student Achievement
Deletion - Board Policy 4021
First Reading - Board Policy and Administrative Regulation 5145.7
First Reading - Board Policy, Administrative Regulation, and Exhibit 6158, “Independent Study” (former Board Policy, Administrative Regulation, and Exhibit 6175) were presented for a first reading. There was no action required at this meeting. The Board Policy, Administrative Regulation, and Exhibit will be presented for adoption at the next regular Board meeting.

Staff Reports and Announcements

Mrs. Cover reported:

- Work on a new report card is underway.
- There are currently 14 students enrolled.
- There are two potential kindergartners for 2012-13.
- The PC Pen Pals program is active with more students participating this year.
- The First 5 El Dorado Children and Families Commission has provided an iPad for all kindergarten teachers in El Dorado County to be used in kindergarten student assessments.
- Students have read 61 books so far this school year.
- Curriculum is currently focused on reading and writing.

Superintendent’s Reports, Announcements, and Communications

Superintendent Monsma reported that he has been working on the construction project and also working with Kaye on plans for this year’s field trip. He also briefly outlined the new Common Core State Standards adopted by the California State Board of Education last year.

Board Members’ Reports and Communications

Future Board Agenda Topics

No future Board Agenda topics were suggested.

Other Board Member Reports

There were no other Board Member reports.
Adjournment

There being no further business, it was moved by Mr. Bowman, seconded by Mrs. Erba, to adjourn the meeting at 5:34 p.m. Motion unanimously carried.

Respectfully submitted,
Kevin Monsma
District Superintendent and
Secretary to the Board

APPROVED:

_____________________
Robert Bowman, President

DATE: _________________