POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
August 12, 2008

Call to Order
The meeting was called to order at 6:45 p.m. by President Tom Griffin in Room B-1 at the Emigrant Trail Educational Center.

Members Present
Tom Griffin
Romana Blanton
Dean Smith
Cindy Stetler

J. Dennis Cullen arrived at 6:47 p.m.

Special Order of Business
Due to additional information which came to the District for action after the Board Agenda had been published, one addition to the agenda was requested. It was moved by Mrs. Stetler, seconded by Mr. Smith, to add to the agenda Item H.11, “Approval of assignment of teacher Sharon McGaughey to teach departmentalized Social Studies pursuant to Education Code 44256(b).” Motion unanimously carried.

Adoption of Agenda
It was moved by Mrs. Blanton, seconded by Mr. Smith, to adopt the agenda as amended. Motion unanimously carried.

Approval of Minutes
It was moved by Mr. Smith, seconded by Mrs. Stetler, to approve the Minutes of the Regular Board Meeting of June 10, 2008. Motion unanimously carried. It was moved by Mr. Smith, seconded by Mrs. Stetler, to approve the minutes of the Special Board Meeting of July 15, 2008. Motion unanimously carried.

Public Comment
Teachers Association President Kris Schultz was welcomed back heartily by Board members and all others in attendance.

Presentations, Hearings, and Discussion

As presenters Sharon McGaughey and Leeann Stewart were delayed by their participation in an AVID parent meeting which ran longer than expected, Board members unanimously agreed to move to Item E.3, the discussion of the proposed Sales and Purchase Agreement with National Playground Compliance Group.
Sales and Purchase Agreement with National Playground Compliance Group

CFO Sean Martin reported that the cost for the installation of the playground tiles will be reduced from $17,000 to approximately $3,000 by asking volunteers to install the tiles under the supervision of a National Playground Compliance Group employee. Additionally, National Playground Compliance Group will replace both swing sets at Pinewood with new, commercial-grade swing systems and give the site a four-way hopper to replace other older equipment at no additional cost to the district. The total cost for this project is estimated at approximately $167,000. This would be paid from the district’s Developer Fee Fund which currently has a balance of $360,000. Mr. Martin explained that the district has only one other pending project which would qualify for payment from this fund, and that is the installation of a fire hydrant at Pinewood. The last estimate for that project was approximately $100,000.

Approval - Playground Project

There being no further questions, it was the general consensus of Board members to take action on this matter, per Item F.1. Accordingly, it was moved by Mr. Cullen, seconded by Mr. Smith, to approve going out to bid for the playground project. Motion unanimously carried.

With Mrs. McGaughey and Mrs. Stewart in attendance, Board members returned their attention to Items E.1 and E.2, presentations regarding the D.C. Club and the 2008 Summer School.

Presentation - D.C. Club

Mrs. Stewart reported that 539 of the district’s eighth grade students have traveled to Washington, D.C., since the inception of the D.C. Club program. This figure represents approximately one-third of each year’s class. Over the years, the cost of the program has increased from $1,300 to $1,750. In addition, one day of the trip has been dropped in an effort to keep costs down. Trip insurance is available for parents. Mrs. Stewart outlined the guidelines that students must meet to be eligible for the trip. Each student in good standing is provided an equal opportunity to participate in the program, and extensive fund raising provides a way to earn money for the trip. Mrs. Stewart expressed appreciation to Board members for allowing the students to travel on school days. Staff and parents who have been involved with the program feel its educational value is well worth the time out of the classroom.
President Tom Griffin stated that the D.C. Club program is strongly supported by all Board members and expressed their appreciation for all the work done by Mrs. Stewart and others to make it successful.

President Griffin reported that all Board members received a very positive letter from members of the Summer School staff, complimenting Mrs. McGaughey on her outstanding job as the Summer School Principal.

Mrs. McGaughey stated that each of the five Summer School teachers did a fantastic job of maintaining student attendance for this session with an overall percentage rate of 86.9%. Ninety-five students were enrolled for 19 days, with class sizes of 21-22 in the lower grades and 15-16 in the upper grades. Remediation in language arts and math was the program focus. Although there was an unexpected program expense to provide an aide for a special needs student, the projected deficit of $7,100 was reduced to $3,988. In all respects, it was a very successful Summer School.

**Finance and Business**

**Approval - Renewal of Agreement for Administrative Services Provided to Silver Fork School District**

It was moved by Mr. Cullen, seconded by Mrs. Stetler, to renew the Agreement for Administrative Services provided to Silver Fork School District for the 2008-2009 school year. Motion unanimously carried.

**Approval - Renewal of Agreement for Food Services Provided to Silver Fork School District**

It was moved by Mrs. Stetler, seconded by Mrs. Blanton, to renew the Agreement for Food Services provided to Silver Fork School District for the 2008-2009 school year. Motion unanimously carried.

**Adoption - Revised Administrative Regulation 4141 (f)**

Administrative Regulation 4141 (f) has been revised to include a stipend for the Teacher-in-Charge at Sierra Ridge. It was moved by Mr. Smith, seconded by Mrs. Stetler, to adopt the revised Administrative Regulation 4141 (f), “Certificated Salary Schedule 2008-09, Miscellaneous Payments.” Motion unanimously carried.

**Board Policies and Administration**

**Certification - Williams Act Uniform Complaint Procedures Quarterly Report**

It was moved by Mr. Cullen, seconded by Mrs. Blanton, to certify the Williams Act Uniform Complaint Procedures Quarterly Report for the period of April 1, 2008 – June 30, 2008. Motion unanimously carried.
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Review - Facility Inspection Program Report
Board members reviewed the Facility Inspection Program Reports for all district sites.

Review - Conflict of Interest Code
In accordance with Government Code 87306.5, the Board reviewed the District’s Conflict of Interest Code. No action or changes were required.

Adoption - Superintendent Spencer explained that Board Policy and Administrative Regulation 5125.1 are being presented for adoption without a first reading in order to replace Board Policy 1111.10 which is no longer in compliance with new regulations. It was moved by Mrs. Stetler, seconded by Mr. Smith, to adopt Board Policy and Administrative Regulation 5125.1, “Release of Directory Information,” to replace former Board Policy 1111.10. Motion unanimously carried.

Personnel

It was moved by Mr. Smith, seconded by Mrs. Blanton, to accept/approve the following personnel items:

Acceptance/Approval - Resignation/Employment of Trisa O’Rilley
Resignation of Trisa O’Rilley, Library Aide, 6.0 hours per day, effective August 6, 2008; employment of Trisa O’Rilley as Media Technician, 6.0 hours per day, effective August 7, 2008 (Sierra Ridge)

Acceptance - Resignation of Virginia Higginbotham
Resignation of Virginia Higginbotham, Instructional Aide II, .5 hour per day, effective August 6, 2008 (Pinewood)

Acceptance - Resignation of Tracie Levens
Resignation of Tracie Levens, Computer Lab Technician, effective August 6, 2008 (Pinewood)

Approval - Employment of Brian Larson
Employment of Brian Larson, Computer Lab Technician, 6.0 hours per day, effective August 11, 2008 (Sierra Ridge)

Approval - Decrease in Hours for Cathy Fritzler
Decrease of .25 hour per day for Cathy Fritzler, Bus Driver, effective August 14, 2008

Approval - Decrease in Hours for Alex Koulakoff
Decrease of .25 hour per day for Alex Koulakoff, Bus Driver, effective August 14, 2008
Approval - Decrease of .5 hour per day for Robin Land, Transportation Dispatch Clerk, effective August 14, 2008

Approval - Decrease of .25 hour per day for Cathy Narr, Bus Driver, effective August 14, 2008

Approval - Decrease of .25 hour per day for Virginia Vanderpool, Bus Driver, effective August 14, 2008

Approval - Decrease of .25 hour per day for Angie Wilbur, Bus Driver, effective August 14, 2008

Approval - Assignment of teacher Sharon McGaughey to teach departmentalized Social Studies pursuant to Education Code 4425(b)

Motion unanimously carried.

Staff Reports and Announcements

The Principals and M&O/Food Service Supervisor had submitted written reports of activities and programs at their sites.

In addition, CFO Sean Martin reported that Innovative Construction Services, Inc., the company managing the drainage improvements project, opened bids for that project today. We hope to have the actual contract for the next Board meeting.

Mr. Haslam announced that Back-to-School Night at Pinewood will be Wednesday, August 27, on the following schedule:

- Kindergarten, 5:30 – 6:00 p.m.
- Grades 1-2, 6:00 - 6:30 p.m.
- Grades 3-4, 6:30 – 7:00 p.m.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Enrollment – Pinewood enrollment was estimated at 397; current enrollment is 406, although it appears kindergarten numbers are lower than estimated. Sierra Ridge enrollment was estimated at
341; current enrollment is 343. The district’s total enrollment numbers are currently higher than projected; however, the count will be more accurate in two to three weeks.

- Deferred Maintenance Hardship Grant – A Deferred Maintenance Hardship funding application in the amount of $657,244 has been submitted for HVAC. We are on the list to be funded in the next funding cycle.

- School Bus Replacement Program – Qualifications and rules for the School Bus Replacement Program were changed during the application period. Because of these changes, our district did not rank high enough to receive funding for either of the two applications submitted.

- Mileage Reimbursement – The district’s mileage reimbursement, which is based on IRS guidelines, will be .585 cents per mile, effective July 1, 2008.

- STAR Scores – We have received STAR test results and hope to bring reports regarding student scores to the September Board meeting.

- Barbeque – The Welcome Back Barbeque will be tomorrow at 11:30 a.m. at Sierra Ridge.

- November Election – There were no Declaration of Candidacy papers filed for the upcoming November election, other than those filed by our incumbents, Dennis and Tom.

- P.E. Grant – The P.E. Grant is still funded for this year; however, the person in this position found a full-time job elsewhere. We are currently looking for another teacher to fill the position.

- Acronyms – A list of educational acronyms was distributed to interested Board members.

- Sites – Phil and the site principals did a good job of assessing each school site before summer. The M&O Department completed a lot of cosmetic work during the summer break, and both Pinewood and Sierra Ridge look great!

Consent Agenda

It was moved by Mrs. Stetler, seconded by Mrs. Blanton, to approve the Consent Agenda. Motion unanimously carried.

1. Approval of Warrants
2. Declaration of computer equipment as surplus and authorization for disposal

Closed Session

At the hour of 7:45 p.m., Mr. Griffin concluded the open portion of the meeting and the Board met in closed session regarding:
• Public Employee Performance Evaluation (G.C. 54957)  
  – Classified  
• Superintendent Evaluation

Actions from Closed Session
There were no actions from closed session.

Adjournment
There being no further business, it was moved by Mr. Cullen, seconded by Mr. Smith, to adjourn the meeting at 8:10 p.m. Motion unanimously carried.

Respectfully submitted,
Susan Spencer
District Superintendent and
Secretary to the Board

APPROVED:

_____________________
Tom Griffin, President

DATE: ________________