POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
September 9, 2008

Call to Order
The meeting was called to order at 6:47 p.m. by President Tom Griffin in Room B-1 at the Emigrant Trail Educational Center.

Members Present
Tom Griffin
J. Dennis Cullen
Dean Smith
Cindy Stetler

Romana Blanton was absent.

Adoption of Agenda
It was moved by Mr. Smith, seconded by Mr. Cullen, to adopt the agenda. Motion unanimously carried.

Approval of Minutes
It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve the Minutes of the Regular Board Meeting of August 12, 2008. Motion unanimously carried.

Public Comment
Jeanne Harper announced that the Pollock Pines – Camino Rotary Club will hold a fund-raiser dinner, “Evening in the Orchard,” on September 17, at Rainbow Orchards. All proceeds from this event will be donated to local schools.

Introduction
Emily E. LaMoe, associate attorney with the firm of Kronick, Moskovitz, Tiedemann & Girard, was introduced to Board members. Following the retirement of our former district attorney, Ann Murray, Ms. LaMoe will provide advice, counsel, and representation in all areas of education law for our district.

Presentations and Hearings

Public Hearing - Availability of Textbooks and Instructional Materials
The public hearing regarding the availability of textbooks and instructional materials in the district was opened by Mr. Griffin. Board members reviewed information regarding the district’s adopted standards-aligned textbooks and instructional materials in each subject and an inventory of the numbers of adopted standards-aligned textbooks and instructional materials available for each grade level along with current grade level enrollment numbers. The district is up-to-date on recent textbook adoptions with adequate textbooks for all students. There being no public input, Mr. Griffin closed the public hearing.

Public Hearing - Recalculated 2007-2008
Mr. Griffin opened the public hearing for the revised recalculated 2007-2008 and estimated 2008-2009 Appropriations Limit, known
Minutes – Regular Board Meeting
Page 2
September 9, 2008
and Estimated 2008-2009 Appropriations Limit

as the Gann Limit. It was noted that the district’s appropriations in 2007-2008 and those projected for this school year are within the Gann Limit. There being no public input, Mr. Griffin closed the hearing.

Presentation -
STAR 2008 Accountability
Progress Report

Superintendent Spencer reviewed with the Board the components of the Accountability Progress Report, the key features of the 2008 Academic Performance Index, and the criteria for Program Improvement Status. The district and sites met all 2008 AYP criteria. Pinewood met the schoolwide API growth target but did not meet the growth target in all subgroups. Sierra Ridge did not meet schoolwide or subgroup API growth targets.

Pinewood Principal Ralph Haslam distributed graphs showing the schoolwide student performance level distribution, by grade level, from 2001-02 through 2007-08. Graphs showing student performance level distribution for the socioeconomically disadvantaged subgroup were also distributed. Pinewood staff will review all report data and develop goals for each trimester, focusing on the lower achieving students.

Sierra Ridge Principal Rich Callaghan distributed graphs showing the schoolwide student performance level distribution, by grade level, from 2004-05 through 2007-08. Graphs showing student performance level distribution for the socioeconomically disadvantaged subgroup and a comparison of Schoolwide API and AYP Baseline Schoolwide API were also distributed. The area of mathematics will be a primary focus for Sierra Ridge staff.

Finance and Business

Adoption -
Recalculated 2007-2008 and Estimated 2008-2009 Appropriations Limit

It was moved by Mrs. Stetler, seconded by Mr. Smith, to adopt the recalculated 2007-2008 and estimated 2008-2009 Appropriations Limit. Motion unanimously carried.

Adoption -
Resolution No. 2008-2009-02

It was moved by Mrs. Stetler, seconded by Mr. Smith, to adopt Resolution No. 2008-2009-02, “Approval of Allocation of Art and Music Block Grant.” Motion unanimously carried.

Approval -
Quarterly Report on Investments

It was moved by Mr. Cullen, seconded by Mr. Smith, to approve the Quarterly Report on Investments for the quarter ending June 30, 2008, as presented. Motion unanimously carried.

Review -
Report on Investments

The Board reviewed the Report on Investments, as per Government Code Section 53646 and Board Policy No. 3430.

Report -
Chief Fiscal Officer Sean Martin reviewed with Board members
2007-2008 Unaudited Actual Financial Data

The 2007-2008 Report of Unaudited Actual Financial Data which summarizes all the financial transactions of FY08. Some important items of note:

- The district continues to experience declining enrollment, but at a slower pace than originally estimated.
- Although food service costs have increased, the Cafeteria Fund did not encroach on the General Fund.
- For the first time in many years, no contribution was necessary from the General Fund or categorical programs for Transportation.
- The Special Education Fund required a General Fund contribution of $169,670, more than 43% of the total program cost.

California’s Valued Trust CFO Sean Martin reported there will be no increase in our PPO Health, Dental, and Vision Plan active and retiree rates for the 2008-2009 school year; however, there was an overall rate increase of 12.4% for the HMO Kaiser health plans and a 13% rate increase for Group Term Life Insurance.

Approval - It was moved by Mr. Smith, seconded by Mrs. Stetler, to approve the Increase in Legal Fees for Kronick, Moskovitz, Tiedemann & Girard. Motion unanimously carried.

Approval - It was moved by Mrs. Stetler, seconded by Mr. Cullen, to approve the Developer Fees Report and Findings. Motion unanimously carried.

Adoption - It was moved by Mrs. Stetler, seconded by Mr. Smith, to adopt Resolution No. 2008-2009-03, “A Resolution approving the Guaranteed Maximum Price, a Facilities Lease, a Site Lease, and General Construction Terms and Conditions for the Acquisition of the Sierra Ridge Middle School Parking Lot Repaving Project.” Motion passed with four Ayes, zero Noes, and one Absent (Mrs. Blanton).

Approval - It was moved by Mr. Cullen, seconded by Mr. Smith to award the contract for the Emigrant Trail Educational Center Drainage Improvements to the low bidder, Benchmark General Engineering, Inc., in an amount not to exceed $39,547. Motion unanimously carried.

Board Policies and Administration

Adoption - It was moved by Mr. Cullen, seconded by Mr. Smith, to adopt Resolution No. 2008-2009-04 attesting that the district possesses
sufficient textbooks and instructional materials for each student as verified upon review of information regarding the district’s adopted standards-aligned textbooks and instructional materials in each subject and an inventory of the number of adopted standards-aligned textbooks and instructional materials available for each grade level along with current grade level enrollment numbers. Motion unanimously carried.

First Reading - New Board Policy and Administrative Regulation 4057, “Employee Safety,” were presented for a first reading. There was no action required at this meeting. The new Board Policy and Administrative Regulation will be presented for adoption at the regular Board meeting in October.

Staff Reports and Announcements

The Principals had submitted written reports of activities and programs at their sites.

Mr. Griffin thanked everyone involved in Back-to-School Night. The sites looked great, and there was a good turnout.

In addition, Mrs. Barraque reported that our Transportation Department recently passed its internal inspection, and bus evacuation drills have been conducted at both Pinewood and Sierra Ridge.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Calendar – A calendar of upcoming district events was made available for those interested.
- Pollock Pines Times – The first issue of the Pollock Pines Times for the 2008-2009 school year has been distributed to staff and parents, with copies also mailed to families who have students on an Interdistrict Transfer out of our district.
- Enrollment – The total district enrollment is up about nine students over the projection used in the development of our budget.
- Back-to-School Night – As stated earlier by Mr. Griffin, Back-to-School Night was a very positive event at both sites.
- Staff Development Day – Certificated staff from our district participated in a three-hour training, “Safe and Civil Schools,” with Rescue Union School District staff, on September 2.
Classified aides from our district who work directly with children also participated in 1.5 hours of this training. There has been good feedback from staff that this was a very positive training. Teams from Pinewood and Sierra Ridge will receive further training in this area and will bring more of the process back to the sites.

Board Members’ Reports and Communications

Future Board Agenda Topics

The following topics were suggested as future Board agenda items:

1. Discussion of Summer School and Remedial Programs
2. Report from Mrs. McGaughey and Mrs. Stewart regarding the AVID program (Achievement Via Individual Determination)

Other Board Member Reports

Mrs. Stetler announced that September 20 will be a community clean-up day, “Hands Across Pollock Pines.” The event will be held from 8:00 a.m. to 12:00 N.

Consent Agenda

It was moved by Mr. Cullen, seconded by Mrs. Stetler, to approve the Consent Agenda. Motion unanimously carried.

1. Approval of Warrants

Closed Session

At the hour of 9:20 p.m., Mr. Griffin concluded the open portion of the meeting and the Board met in closed session regarding:

• Public Employee Performance Evaluation – Certificated
• Superintendent Evaluation

Actions from Closed Session

There were no actions from closed session.

Adjournment

There being no further business, it was moved by Mr. Cullen, seconded by Mr. Smith, to adjourn the meeting at 9:40 p.m. Motion unanimously carried.

Respectfully submitted,
Susan Spencer
District Superintendent and Secretary to the Board

APPROVED:

_____________________
Tom Griffin, President

DATE: _________________