POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
November 17, 2008

Call to Order  The meeting was called to order at 6:13 p.m. by President Tom Griffin in Room B-1 at the Emigrant Trail Educational Center.

Special Order of Business  President Griffin administered the Oath of Office to newly-appointed Board Member Dave Campbell.

Members Present  Tom Griffin
Dave Campbell
J. Dennis Cullen
Dean Smith
Cindy Stetler

Adoption of Agenda  It was moved by Mr. Smith, seconded by Mr. Cullen, to adopt the agenda. Motion unanimously carried.

Closed Session  At 6:18 p.m., the Board moved into closed session to conduct Readmission Hearings for Student I.D. Numbers 280781 and 691350.

Actions from Closed Session  At 6:55 p.m., the Board returned to open session. No actions from closed session were reported at this time. It was agreed to defer deliberation regarding the Readmission Hearings until the second closed session scheduled for the end of tonight’s agenda. Any actions resulting from that deliberation will be reported after that time.

President Griffin recognized and welcomed the students from Chapman University attending tonight’s Board meeting.

Approval of Minutes  It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve the Minutes of the Regular Board Meeting of October 14, 2008, and the Special Board Meeting of October 28, 2008. Motion unanimously carried.

Public Comment  Jeanne Harper distributed a flier announcing the First Annual Pollock Pines Business Celebration Day on November 20, 2008, which will culminate with a Business Awards Dinner at
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Sportsman’s Hall at 7:00 p.m. Pollock Pines Elementary School District will be one of the organizations honored at this event.

Finance and Business

Approval - 2008-09 Operations Application K-3 Class Size Reduction Program

It was moved by Mr. Cullen, seconded by Mr. Smith, to approve the 2008-09 Operations Application K-3 Class Size Reduction Program. Motion unanimously carried.

Adoption - Resolution No. 2008-2009-07

It was moved by Mrs. Stetler, seconded by Mr. Smith, to adopt Resolution No. 2008-2009-07, “Resolution for Allowance of Employer ‘Pick-Up’ of Tax-Deferred Employee Contributions to California Public Employees Retirement System in Compliance with Internal Revenue Service Revenue Ruling 2006-43.” Motion unanimously carried.

Approval - Revised Administrative Regulation 4141(g)

It was moved by Mr. Cullen, seconded by Mrs. Stetler, to approve the revised Administrative Regulation 4141(g), “Superintendent Salary Schedule 2008-09.” Motion unanimously carried.

Approval - 403(b) Plan Adoption Agreement

It was moved by Mrs. Stetler, seconded by Mr. Cullen, to approve the 403(b) Plan Adoption Agreement with The TDS Group. Motion unanimously carried.

Approval - Change Orders from TMC Construction

It was moved by Mr. Cullen, seconded by Mr. Smith, to approve two Change Orders from TMC Construction for the Playground Safety Surfacing Project: One in the amount of $1,800 and the second in the amount of $4,650. Motion unanimously carried.

Approval - Quarterly Report on Investments

It was moved by Mr. Smith, seconded by Mr. Cullen, to approve the Quarterly Report on Investments for the quarter ending September 30, 2008, as presented. Motion unanimously carried.

Board Policies and Administration

Approval - Date of Annual Organizational Meeting

It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve Tuesday, December 9, 2008, as the date of the Board’s annual organizational meeting in conjunction with the regular meeting. Motion unanimously carried.

Approval - The Single Plan for Student Achievement – Pinewood

Principal Ralph Haslam presented an overview of The Single Plan for Student Achievement for Pinewood School, which included its purpose, methods of development, areas of focus, and goals. After a short discussion, and with thanks to the Pinewood staff and Site Council members, it was moved by Mr. Smith, seconded by Mrs.
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Stetler, to approve the revision of The Single Plan for Student Achievement for Pinewood School. Motion unanimously carried.

Approval - The Single Plan for Student Achievement – Sierra Ridge
Principal Rich Callaghan presented an overview of The Single Plan for Student Achievement for Sierra Ridge Middle School, which included its areas of focus and goals. After a short discussion, and with thanks to the Sierra Ridge staff and Site Council members, it was moved by Mrs. Stetler, seconded by Mr. Cullen, to approve the revision of The Single Plan for Student Achievement for Sierra Ridge Middle School, conditional upon its approval by the Sierra Ridge Site Council. Motion unanimously carried.

Adoption - Board Policy and Administrative Regulation 4058
After discussion, Board members agreed to eliminate all references to pepper spray in Board Policy and Administrative Regulation 4058. It was moved by Mr. Cullen, seconded by Mr. Smith to adopt Board Policy and Administrative Regulation 4058, “Employee Security,” as amended. Motion unanimously carried.

Adoption - New Board Policy and Administrative Regulation 1230
It was moved by Mrs. Stetler, seconded by Mr. Smith, to adopt new Board Policy and Administrative Regulation 1230, “School-Connected Organizations.” Motion unanimously carried.

Adoption - Board Policy and Administrative Regulation 4054
It was moved by Mrs. Stetler, seconded by Mr. Cullen, to adopt Board Policy and Administrative Regulation 4054, “Health and Welfare Benefits.” Motion unanimously carried.

Adoption - Administrative Regulation 4154
It was moved by Mr. Cullen, seconded by Mrs. Stetler, to adopt Administrative Regulation 4154, “Health and Welfare Benefits.” Motion unanimously carried.

First Reading - Amended Board Policy 0510
Amended Board Policy 0510, “School Accountability Report Card,” (formerly Board Policy 1510) was presented for a first reading. There was no action required at this meeting. The amended Board Policy will be presented for adoption at the regular Board meeting in December.

First Reading - Amended Board Policy 4220.6
Amended Board Policy 4220.6, “Temporary Change of Assignment,” was presented for a first reading. There was no action required at this meeting. The amended Board Policy will be presented for adoption at the regular Board meeting in December.
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First Reading - Amended Board Bylaw 9000, “Role of the Board,” was presented for a first reading. There was no action required at this meeting. The amended Board Bylaw will be presented for adoption at the regular Board meeting in December.

First Reading - Amended Board Bylaw 9010, “Public Statements,” (formerly Board Bylaw 9220) was presented for a first reading. There was no action required at this meeting. The amended Board Bylaw will be presented for adoption at the regular Board meeting in December.

First Reading - Board Bylaw 9011, “Disclosure of Confidential/Privileged Information,” (formerly Board Bylaw 9220) was presented for a first reading. There was no action required at this meeting. The Board Bylaw will be presented for adoption at the regular Board meeting in December.

Deletion - It was moved by Mr. Cullen, seconded by Mrs. Stetler, to delete Board Policy 9100, “Legal Authority.” Motion unanimously carried.

Discussion

Summer School and Remedial Programs

Superintendent Spencer reported that several steps have been taken toward establishing remediation programs before and after school. Management team members met with a publisher who presented information regarding remediation curriculum and with Kate Doyle from the County Office regarding the use of data programs to help with the establishment of intervention groups. There have been discussions with the curriculum team and explorations of what other schools are doing in this area. However, there is still a lot more to do before we will be prepared to implement well-organized, effective remediation programs.

With the adoption of a new math curriculum and the implementation of the Step-Up-to-Writing and Safe and Civil Schools programs, a lot of staff energy has been expended in other areas this year, and there has been little time to focus on changes in the structure of our remediation programs. A date in January has been scheduled for administration and leaders from both sites to explore the kinds of intervention programs sites need and how they can be implemented. We hope to be in a better position next year to move forward on remediation programs before and after school. At this time, however, we are requesting Board approval to offer
remediation via Summer School for another year and permission to advertise for a Summer School Principal.

After a short discussion, it was the general consensus of the Board to go forward with Summer School this year.

Personnel

It was moved by Mr. Cullen, seconded by Mrs. Stetler, to accept/approve the following personnel items:

Approval - Temporary Employment of Karen Frame, Instructional Aide II, 3.5 hours per day, effective October 10, 2008 (Pinewood)

Acceptance - Resignation from Delia Cummings, Media Technician, 6.0 hours per day, effective November 26, 2008 (Pinewood)

Motion unanimously carried.

Staff Reports and Announcements

The Principals had submitted written reports of activities and programs at their sites.

In addition, Principal Ralph Haslam reported that class configuration changes involving about 35 students will be made at Pinewood. Parents will be notified before student conferences. These changes must be made in order to comply with Class Size Reduction guidelines. The existing combination classes will be eliminated, and a temporary 0.5 FTE 4th grade teacher will be hired to reduce instructional group size for a significant portion of the day for that grade level. These changes are being made so late in the year because it had been hoped they would not be necessary.

Superintendent’s Reports, Announcements, and Communications

The Superintendent reported on the following:

- Enrollment – Enrollment is holding steady at 743.
- EDCSBA Annual Awards Dinner – The EDCSBA Annual Awards Dinner will be held January 22, 2009.
- George Sheldon – Thank you to George Sheldon who donated to our district the honorarium he received for his musical services at the Rotary Club’s “Evening in the Orchard” fund-raiser event.
- STAR APR Report – Copies of the recently published STAR 2008 Growth Academic Performance Index Report were distributed to Board members.
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- EdSource Report – Copies of the EdSource Report titled “How California Compares,” have been distributed to Board members and principals. This report has information that can be used to combat some of the myths about California education. California public schools are doing a great job overall while facing some of the greatest challenges in the nation.

Board Members’ Reports and Communications

Future Board Agenda Topics

One future board agenda topic has been requested: Review of Bus Fees for 2009-2010

Future Special Board Meeting Workshops

It was the general consensus of Board Members to schedule a Special Board Meeting Workshop this summer to update Board Goals.

Other Board Member Reports

Mr. Cullen reported on a recent lecture he attended presented by Lt. Col. Dave Grossman, on the subject of school safety which was both terrifying and fascinating. Lt. Col. Grossman is an internationally recognized scholar, author, soldier, and speaker. He may be scheduled for another presentation in Elk Grove in May 2009.

Mr. Griffin attended the EDCSBA Meeting on November 5, along with eight other Board members from other districts throughout the county, and reported the following information:

- Two county-wide workshops were scheduled: One for the orientation of new board members and one regarding the Brown Act. The Brown Act Workshop will be held February 26, 2009, at the El Dorado County Office of Education, followed by an EDCSBA Meeting.
- Two EDCSBA Meetings will be held per year.
- The Annual Awards Dinner was scheduled for January 22, 2009, at the Cold Springs Country Club.
- Rescue Union School District reported no growth this year for the first time in many years.

Consent Agenda

It was moved by Mr. Smith, seconded by Mr. Cullen, to approve the Consent Agenda. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).

1. Approval of Warrants

Closed Session

At the hour of 8:50 p.m., Mr. Griffin concluded the open portion of the meeting, and the Board met in closed session regarding:
Superintendent Evaluation
Consideration of Stipulated Expulsion Agreements
Deliberation regarding the Readmission Hearings deferred from the earlier closed session

Actions from Closed Session

At 10:15 p.m. the Board returned to open session.

It was moved by Mr. Smith, seconded by Mr. Cullen, to approve the readmittance of Student I.D. No. 691456 to Sierra Ridge Middle School, effective November 18, 2008. Motion unanimously carried.

It was moved by Mr. Campbell, seconded by Mrs. Stetler, to extend the expulsion of Student I.D. No. 691457 until the end of the second trimester, February 20, 2009, with a suspension of the extended expulsion and readmission to Sierra Ridge Middle School under a behavior contract. Student I.D. No. 691457 may enroll at Sierra Ridge immediately upon receipt of the signed behavior contract. Motion unanimously carried.

It was moved by Mr. Smith, seconded by Mr. Cullen to approve the stipulated expulsion agreements for the remainder of the 2008-2009 school year for Student I.D. Nos. 691422, 280773, 691427, and 691261. Motion unanimously carried.

Adjournment

There being no further business, it was moved by Mr. Cullen, seconded by Mr. Smith, to adjourn the meeting at 10:18 p.m. Motion unanimously carried.

Respectfully submitted,
Susan Spencer
District Superintendent and Secretary to the Board

APPROVED:

_____________________
Tom Griffin, President

DATE: ________________