

UNADOPTED MINUTES

POLLOCK PINES SCHOOL DISTRICT

MINUTES

Regular Board Meeting
Board of Trustees
September 8, 2009

Call to Order The meeting was called to order at 6:47 p.m. by President Dennis Cullen in Room B-1 at the Emigrant Trail Educational Center.

Members Present Dennis Cullen
 Dave Campbell
 Tom Griffin
 Dean Smith
 Cindy Stetler

Adoption of Agenda It was moved by Mr. Griffin, seconded by Mr. Smith, to adopt the agenda. Motion unanimously carried.

Approval of Minutes It was moved by Mr. Griffin, seconded by Mr. Campbell, to approve the Minutes of the Regular Board Meeting of August 11, 2009, and the Special Board Meeting of September 1, 2009. Motion unanimously carried.

Public Comment Kris Schultz reported that he and Leeann Stewart have been reelected to the positions of President and Vice President, respectively, of the Teachers Association for the 2009-2010 school year. Jim Klotz will replace Joanie Brown as the representative for Pinewood School.

Presentations and Hearings

Public Hearing - The public hearing regarding the availability of textbooks and Availability of Textbooks instructional materials in the district was opened by Mr. Cullen. and Instructional Materials Board members reviewed information regarding the district's adopted standards-aligned textbooks and instructional materials in each subject and an inventory of the numbers of adopted standards-aligned textbooks and instructional materials available for each grade level along with current grade level enrollment numbers. The district is up-to-date on recent textbook adoptions with adequate textbooks for all students. There being no public input, Mr. Cullen closed the public hearing.

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Public Hearing -
Recalculated 2008-2009
and Estimated 2009-2010
Appropriations Limit

Mr. Cullen opened the public hearing for the revised recalculated 2008-2009 and estimated 2009-2010 Appropriations Limit, known as the Gann Limit. It was noted that the district's appropriations in 2008-2009 and those projected for this school year are within the Gann Limit. There being no public input, Mr. Cullen closed the hearing.

Presentation -
STAR Accountability
Progress Report

Pinewood Principal Ralph Haslam reviewed with Board members graphs based on currently available data showing API and AYP scores by grade level from 2001-02 through 2008-09 for the socioeconomically disadvantaged subgroup and schoolwide. Fourth grade writing application scores were also reviewed. Schoolwide average AYP data is not yet available; however, the schoolwide API score increased four points to 839. Staff will study reports specific to grade levels and classes and use the information to revise the Single Plan for Student Achievement.

Sierra Ridge Principal Rich Callaghan reviewed with Board members graphs showing the schoolwide student performance level distribution, by grade level, from 2004-05 through 2008-09. Graphs showing student performance level distribution for the socioeconomically disadvantaged subgroup and 7th Grade writing scores were also reviewed. The school's overall API showed an increase of two points to 796. The area of mathematics in grades 6-8 will continue to be a primary focus for Sierra Ridge staff.

Report -
Budget Committee

The first meeting of the 2009-2010 Budget Committee was scheduled for Wednesday, September 23, at 3:30 p.m., in the Board Room. It is anticipated the committee will meet three to four times with meetings scheduled every three to four weeks. One committee member remains to be confirmed at this time.

Finance and Business

Adoption -
Resolution No.
2009-2010-03

It was moved by Mrs. Stetler, seconded by Mr. Griffin, to adopt Resolution No. 2009-2010-03, "Adoption of the 'Gann' Limit." Motion unanimously carried with five Ayes and zero Noes.

Review -
Report on Investments

The Board reviewed the Report on Investments, as per Government Code Section 53646 and Board Policy No. 3430.

Report -
2008-2009 Unaudited
Actual Financial Data

Chief Fiscal Officer Sean Martin reviewed with Board members the 2008-2009 Report of Unaudited Actual Financial Data which summarizes all the financial transactions of FY09. Some important items of note:

- The district continues to experience declining enrollment.
- Although food service costs have increased, the Cafeteria Fund had an ending balance of \$15,363.
- The Transportation fund required a General Fund contribution of \$27,527, and the Special Education Fund required a General Fund contribution of \$180,947.
- The state passed “Revised 09-10” budget and additional changes for 08-09. A Revenue Limit increase of \$153,000 and additional categorical flexibility of \$147,000 from TIIG and \$460,000 from Deferred Maintenance were included. The legislature did not pass the additional deficit in time; however, the 09-10 Revenue Limit Deficit has been increased 18.355% (\$196,000) to offset the Revenue Limit increase, with an additional one-time cut to the Revenue Limit of \$250 per ADA.
- The Transportation Deficit for 09-10 was lowered from 65% to 20%.

Approval -
Developer Fees
Report and Findings

CFO Martin reported that Developer Fees have been used to bring all district playgrounds into ADA compliance, install Opt-E-Man, upgrade fiber optics, replace a server, and for the computer installation at Pinewood. Developer Fees are also being used for the fire hydrant project at Pinewood. It was moved by Mr. Smith, seconded by Mr. Campbell, to approve the annual accounting for Developer Fees Report and Findings. Motion unanimously carried.

Adoption -
Resolution No.
2009-2010-04

CFO Martin stated that the Temporary Transfer Agreement with El Dorado County Office of Education will give our district the option of sharing funds pooled with other school districts and community colleges in our county should they be needed to meet current operating expenses. It is not anticipated it will be necessary to exercise this option; however, it will provide additional fiscal security. It was moved by Mrs. Stetler, seconded by Mr. Smith, to adopt Resolution No. 2009-2010-04, “Temporary Transfer Agreement.” Motion unanimously carried with five Ayes and zero Noes.

Board Policies and Administration

Adoption -
Resolution No.
2009-2010-05

It was moved by Mr. Griffin, seconded by Mr. Smith, to adopt Resolution No. 2009-2010-05 attesting that the district possesses sufficient textbooks and instructional materials for each student as verified upon review of information regarding the district’s adopted standards-aligned textbooks and instructional materials in each subject and an inventory of the number of adopted standards-aligned textbooks and instructional materials available for each

grade level along with current grade level enrollment numbers.
Motion unanimously carried.

Approval -
Certification of Provision
Instructional Materials
of Standards-Aligned

It was moved by Mr. Smith, seconded by Mr. Campbell, to approve the Certification of Provision of Standards-Aligned Instructional Materials in the areas of history/social science, science, and mathematics. Motion unanimously carried.

Personnel

It was moved by Mrs. Stetler, seconded by Mr. Campbell, to approve/accept the following personnel items:

Approval -
Increase in Hours for
Christine Ivani

Increase of 1.5 hours per day for Christine Ivani, Instructional Aide II, effective August 12, 2009 (Sierra Ridge)

Approval -
Employment of
Susan Hinds

Employment of Susan Hinds, Instructional Aide II, 1.5 hours per day and 3.5 hours per day temporary, effective August 27, 2009 (Pinewood)

Acceptance -
Resignation of
Sheri Larson

Resignation of Sheri Larson, Instructional Aide I, 3.75 hours per day, effective September 14, 2009 (Pinewood)

Motion unanimously carried.

Staff Reports and Announcements

The Principals and M&O/Food Service Supervisor had submitted written reports of activities and programs at their sites.

In addition, Mrs. Barraque, Transportation Supervisor, reported that bus drivers have completed their annual first aid and CPR training, and bus evacuation drills have been conducted at both Pinewood and Sierra Ridge. Final adjustments in routes, due to the reduction from five buses to four, will be completed soon. Bus transportation for sports trips and field trips has begun. Many parents have taken advantage of the 10% discount for the early payment of bus fees; however, there appears to be an increase in the number of students who qualify for free and reduced bus transportation this year.

Superintendent's Reports, Announcements, and Communications

The Superintendent reported on the following:

- School Opening – It has been a very quiet opening for the new school year.

- Pinewood Fire Hydrant Project – EID has requested an easement for their waterline in conjunction with the Pinewood Fire Hydrant Project. The easement prohibits the construction or placement of any structure other than roadways on the easement property.
- Sports Physical Night – Thank you to Pinewood staff member volunteers Rich Callaghan, Trish Naylor, and Jeff Medley and Sports Boosters Club volunteers Beth Abbanat, Dee Dee Campbell, Vanessa Cook, Julie Horan, and Susan McVey for their help at the Sports Physical Night. Susan McVey did an outstanding job organizing this free event for the benefit of our students.
- Enrollment – The current district enrollment is 723 which is very close to our projected enrollment of 725.
- Qualified School Construction Bond (QSCB) Application – Our district was number 80 in the QSCB lottery; number 43 was the cutoff for funding.
- H1N1 – We have been following all of the state, CDE, and federal guidelines on how to react to an outbreak of the H1N1 virus. Trish Naylor has done an excellent job providing information in News Notes and letters to families and keeping up to date with current information. Recommendations for schools continue to include frequent hand washing, teaching students how to sneeze, isolating students who are sick with flu-like symptoms, and asking parents to keep students home for 24 hours after they are fever free. Trish has informed staff and secretaries of these recommended guidelines. Because there is a one week waiting period for test results for H1N1, some parents are being told by doctors their children have a Type A flu which could be H1N1. It is not being recommended that schools be closed if there is a diagnosed case of H1N1 flu in the student population. A decision to close a school would be coordinated with the County Health Department.
- Service Pin – A 15-year service pin was presented to Dean Smith who was unable to attend this year's Welcome-Back Barbeque. Appreciation was expressed for his many years of service to the district.
- SMART Board – There will be a SMART Board presentation Thursday, September 10, at 2:30 p.m., in the Board Room. Interested Board members are invited to attend.

Board Members' Reports and Communications

EDCSBA Report -

Board member Tom Griffin attended the EDCSBA Council Representatives meeting Wednesday, August 26. He reported there has been a proposal to disband the County Committee on School District Organization, and a request asking the County Board of Education to assume the committee's function has been

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submitted. The tentative date for the EDCSBA Annual Awards Dinner is January 21, 2010, at 5:30 p.m. There was a call to see if there were any other areas of interest for future workshop topics. The next workshop on Collective Bargaining is scheduled for September 30, at 5:30 p.m., at the County Office.

Other Board
Member Reports

Mr. Campbell reported that he and Superintendent Spencer attended the workshop, “How to Run a Board Meeting,” Wednesday, August 26, at the County Office. It was an open forum presented by David Girard and Mary Muse, moderated by Vicki Barber.

Consent Agenda

It was moved by Mrs. Stetler, seconded by Mr. Smith, to approve Item 1 of the Consent Agenda: Approval of Warrants. Motion carried with four Ayes, zero Noes, and one Abstention (Mr. Campbell).

It was moved by Mr. Griffin, seconded by Mr. Campbell, to approve Item 2 of the Consent Agenda: Declaration of computer/fixed asset equipment as surplus and authorization for disposal. Motion unanimously carried.

Closed Session

At the hour of 8:50 p.m., Mr. Cullen concluded the open portion of the meeting and the Board met in closed session regarding:

- Conference with labor negotiator (G.C. 54947.6)
– Agency Negotiator: Susan Spencer

Actions from
Closed Session

The Board reconvened into open session at 9:25 p.m. There were no actions from closed session.

Adjournment

There being no further business, it was moved by Mr. Griffin, seconded by Mr. Smith, to adjourn the meeting at 9:25 p.m. Motion unanimously carried.

Respectfully submitted,
Susan Spencer
District Superintendent and
Secretary to the Board

APPROVED:

J. Dennis Cullen, President

DATE: _____